



## *MINUTES OF THE TRK AUSA EXECUTIVE MEETING · [15/1/25]*

*[GENERAL LIBRARY] | [09:00 A.M. – 11:00 A.M.]*

**PRESENT:** GABRIEL BOYD (AUSA PRESIDENT), PRANEEL GUPTA (FINANCE & OPERATIONS VP), MATTHEW LEE (UNDERGRAD EVP), KALANA PIRAMANAGE (ENGAGEMENT VP), EMELIA MARTIN MOSES (WRO), HISHAM HAQ (ISO), HIWA MAJUREY (MSO) *via zoom* - MATIU REI (MSO), LOLA VAELUA AFEAKI (WELLBEING & EQUITY VP), ARTIE HO (QRO), MICK MCDONOUGH (PGSO)

**IN ATTENDANCE:** David Fulton (AUSA GM)

**LATE:**

**APOLOGIES:** AYOLABI MARTINS (DRO), RONETTE VAA'I (PSO), FANIA KAPAO (POSTGRAD EVP)

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*MEETING COMMENCED AT 09:10 A.M.*

### **1. PRELIMINARY MATTERS**

**1.1.** *Welcome and Karakia*

**1.2.** *Approvals of leave*

*THAT AYOLABI MARTINS (DRO), RONETTE VAA'I (PSO), FANIA KAPAO (POSTGRAD EVP) be granted leave from this meeting.*

*Carried unanimously.*

**1.3.** *Declarations of Interest*

*None were declared*

### **2. MATTERS ARISING AND APPROVAL OF MINUTES**

**2.1.** *Matters Arising*

*The chair discussed action points from the last executive meeting. Matters arising were:*

- The problem with the lock system in HINE was taken care off.*
- The Week's tender dates were updated*

**2.2.** *Approval of Previous Minutes*

**CHAIR/LEE(UGevp)**

*Agreed that the AUSA Minutes of the previous Executive Meeting held on [December 12 ,2024] be adopted as a true and accurate record.*

*Motion Passed*

**3. HEALTH AND SAFETY**

- *Fire evacuation chair has been assembled.*
- *Leak in the house has been fixed.*

**4. GENERAL MANAGER'S REPORT**

- *Orientation planning has been going smoothly.*
- *Ben Greenwood to present the plan to the executives in the upcoming meetings.*
- *Health and Safety to be taken in account and questions regarding it are appreciated.*
- *Financial reports are being prepared.*
- *Process is in progress for the leases and advocacy plan.*
- *Plan is to pop up at different campuses of UoA.*

**5. OPERATIONS PLAN 2025**

- *Kalana Piramanage (ENvp) presented their draft of the Operations Plan 2025 mainly focusing on Student Experience.*
- *Matthew Lee (UGevp) presented their draft of the Operations Plan 2025 having both Internal and External aspects.*
- *Matthew Lee (UGevp) gave a brief view of Fania Kapao's (PGevp) Operations Plan 2025.*
- *Lola Vaelua Afeaki presented her draft for the Operations Plan 2025. Contact with the Wellness club was suggested.*
- *Final Draft on the Operations Plan 2025 to be made by January 20.*

**6. STUDENT COUNCIL TRAINING**

- *The dates are January 25 – 26.*
- *The Schedule was discussed.*

**7. THE CONVERSATION**

- *Discussion about the Amalgamation of Business and Law faculty.*
- *A podcast to be held on January 15 at 2 P.M.*

*GABRIEL LIKES THE WORD AMALGAMATION*

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**8. WEEK'S TENDER BOOKLET**

- *Presented by Kalana Piramanage (ENvp) and to be given to the clubs.*
- *Has information regarding the Weeks tender and the Broadcast Channel.*

**9. EXECUTIVE BUSINESS CARDS**

- *Plan for the executive business cards was discussed.*
- *Executives to let know if they would want their contact on the cards or not.*

**10. EXECUTIVE MONTHLY REPORTS**

- *To be submitted on the second Friday of every month without any delay.*

**11. OTHER BUSINESS**

- *Mentorship pairs with the advisory board were brought up.*
- *Last reminder for the executives to update their calendars.*
- *The planning for the executive retreat to be finished by the end of January.*

*WE ARE OUT OF RED BULLS*

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**11. NEXT MEETING**

- *The date, time and location for the next executive meeting to be confirmed.*

*MEETING CLOSED AT [10:48 A.M.]*

**ACTION TABLE**

<i>Due Date</i>	<i>Action Title</i>	<i>Owner</i>	<i>Status</i>
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<i>20/1/25</i>	<i>Operations Plan</i>	<i>SLT</i>	<i>In Progress</i>
<i>31/1/25</i>	<i>Retreat</i>	<i>President ,FOvp, UGevp</i>	<i>In Progress</i>
<i>ASAP</i>	<i>Calendars Update</i>	<i>Executive</i>	<i>In Progress</i>

***SIGNED AS A TRUE AND ACCURATE RECORD***

Gabi

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***Gabriel Boyd, Chair of the AUSA***