

MINUTES OF THE AUSA

EXECUTIVE MEETING. 06/08/2024



AUSA HOUSE | 5 PM - 7 PM

1. PRELIMINARY MATTERS

1.1. *Welcome and Karakia*

1.2. *Approvals of Leave*

1.3. *Declarations of Interest*

2. MATTERS ARISING & APPROVAL OF MINUTES

2.1. *Matters arising.*

Chair to go over action points from the last meeting.

- PGO and SVM to create a committee description and AUSA guidelines regarding subcommittee expectations for distinguished graduates: This has been done and is now to be distributed to the Portfolios.
- Health and safety follow-ups re Women's space bathroom and C space Men's bathroom have been completed.
- PISO to follow up on the PI Law club having issues with their funding - Campus Life. T/S to check with AULSS: Treasurer-Secretary followed up with Campus Life's Ashley Flavell and she is actioning this.
- Start thinking of ideas for politics week and reaching out to clubs. Still low on events but keep sending events to EnVP.
- Continue to refer to Ops Plan Mid-Year review.

2.2. *Approval of previous minutes.*

CHAIR/BUTLER (EnVP)

THAT the minutes of the AUSA Executive meeting held on Friday 19th July, to be adopted as a true and accurate record.

Carried unanimously.

3. STANDING AGENDA ITEM: GM UPDATE

GM went through a brief mid-year financial report.

- Revenue on par with 2023.
- The majority of advertising revenue has come from Orientation—strong sponsor presence at events.
- Property Trust returns up from budget but should be overall on par.
- Expenses on par to 2023 and to budget. Slightly under on buddies. Saved some money on merchandise, and legal and consulting, and payroll down due to the budgeted recharges of joint employees with UBIQ that did not go through.
- 28k more spent in Orientation than budgeted.
- Likely going to be spot on for end of the year.
- November CPI adjustment from the university should be a well-needed boost. Inflation is running high at the moment.
- ReO was on track from a budget standpoint.

Operationally, elections are the focus at the moment.

4. STANDING AGENDA ITEM: HEALTH AND SAFETY

- Furniture around the house is a trip hazard. Hopefully, mid-next week, the furniture will be moved to the appropriate place.
- There is an upcoming event in Shadows on Thursday. - is this possible with the pipes blocked? Hopefully will be open on Thursday.
- Fine to use spaces now after the blocked pipe, but Chair will keep the Portfolios updated on any changes.

5. STANDING AGENDA ITEM: ADVISORY BOARD

- Minutes reviewed from the most recent AB meeting. No questions were raised.
- The board was impressed with the work we had done with the Ops Plan.
- Overall good, productive meeting.

6. STRATEGIC PLAN

- Chair gave an update on the progress of the AUSA Strategic Plan.
- 3-5 year plan.
- Primary work has been started. WG with exec and AB to go through a strategic plan.
- Let the Chair know by Friday. Ben, Jade, Layba, Dray, Sarah all volunteered.

7. AUSA MARKETING

- An email from Zoe, the marketing strategist, contains the details of the new process for marketing materials.
- Google online form for marketing.

8. DEBRIEF ON CONFERENCE

- Chair, Treasurer-Secretary and EVP provided an update on the recent National Student Conference in Lincoln.
- Really productive couple days. Refinding the national student voice.
- NZUSA has no office holders.
- AUSA, AUTSA, WSU, CUSA all not members.
- President's Committee to meet monthly with a rotating chair.
- Terms of reference to be established. Planning conference for November for the incoming SLT.
- Free to join for now. If there is a request for funding, it needs to come back to our students.
- National campaigns to be decided at the time.
- Minutes to be shared with the Executive.

9. ANY OTHER BUSINESS

- July reports are due Monday, 12 August.
- Exec Outing TODAY.
- Semester one report to be compiled and published.
- Course cuts - UG >60 students, PG >30 students. Meeting with Valerie tomorrow, give update to Exec, and then decide course of action. Freeing up staff and timetabling is the current reasoning.
- SVM - Sub-committee to get discount for the Student Voice Conference.
- Let EVP know about Open Forum attendance.
- General reminder: Exec agendas are confidential.

10. NEXT MEETING

The next meeting is scheduled for Monday 19 August at 5 pm.

SIGNED AS A TRUE AND ACCURATE RECORD



Alan Shaker, Chair of the AUSA Executive.