

MINUTES OF THE AUSA EXECUTIVE MEETING. 03/10/2024



AUSA HOUSE | 2 PM - 4 PM

PRESENT: *Alan Shaker (President, AUSA), Sarah White (Treasurer-Secretary, AUSA), Layba Zubair (EVP, AUSA), Jade Butler (EnVP, AUSA), Jennifer Setefano (WVP, AUSA), Luna Le Fay (QRO, AUSA) via Zoom, Jimah Ruland-Umata (MSO, AUSA), Andrea Vaai (PISO, AUSA).*

IN ATTENDANCE: David Fulton (AUSA, GM).

LATE:

APOLOGIES: *Te Tuhiwhakaura Wallace-Ihakara (MSO, AUSA), Sara Mckoy (Acting WRO, AUSA), Ben Bonne (PGO, AUSA).*

NOT PRESENT:

1. PRELIMINARY MATTERS

1.1. *Welcome and Karakia*

Jimah opened with Karakia.

1.2. *Approvals of Leave*

Jimah to leave early at 2:30 pm. Jennifer to leave at 2:45 pm. Sara is in a class.

CHAIR/RULAND-UMATA:

THAT Te Tuhiwhakaura Wallace-Ihakara (MSO, AUSA), Sara Mckoy (Acting WRO, AUSA) and Ben Bonn  (PGO, AUSA) be granted leave from this meeting.

Carried unanimously.

1.3. *Declarations of Interest*

1.4. *Check Ins.*

2. MATTERS ARISING & APPROVAL OF MINUTES

2.1. *Matters arising.*

Chair went over action points from the last meeting.

- Health and safety in the Spaces.

2.2. *Approval of previous minutes.*

CHAIR/BUTLER: *THAT the minutes of the AUSA Executive meeting held on 20th September, to be adopted as a true and accurate record.* **Carried unanimously.**

3. STANDING AGENDA ITEM: HEALTH AND SAFETY

- The deck door latch in Hine is broken.
- Do not block the lift in a glass house - wheelchair access.
- Don't leave valuables in the glass house.
- There is no timeline for cameras and panic buttons - cabling is done.

4. STANDING AGENDA ITEM: ADVISORY BOARD

- Minutes were attached for the Executive to read.
- Elections discussion, funding and strategic plan. Jess Kumar from the Board has joined the AUSA Finance Committee.
- AB looking to appoint a new deputy chair as Simon Randall has stepped down.

5. STANDING AGENDA ITEM: GM UPDATE

- Celia should be back on Tuesday.
- Full staff back in about a week.
- Lease renewal process is ongoing.
- Finalising funding for the budget process.
- Revising class rep program.

6. CLASS OF 2024

- The chair provided an update on the end-of-class events.
- Event Manager to come to next Exec meeting
- Thursday, 17th October, at Grafton campus. Friday 18th October on City Campus. 9 am - 3 pm.
- Last call to update calendar, roster to be sent tomorrow.
- This is the last event for the Exec.
- University is running events on the Mon-Wed. We have limited involvement but are co-branding it as one full week of celebrations

7. ANY OTHER BUSINESS

- September monthly reports are due Friday, 11th October.
- Sem 2 Reports to be sent out to the Exec. (Action - T/S)

- Handover folders will be sent out tomorrow (Action - Chair). A reminder that these are due strictly on the 1st of November.
- Election report to be sent (Action - Chair)

8. NEXT MEETING

The next meeting is scheduled for Tuesday, 15th October at 3:30 pm in the AUSA House.

The meeting closed at 2:22 pm.

SIGNED AS A TRUE AND ACCURATE RECORD



Alan Shaker, Chair of the AUSA Executive.