

# MINUTES OF THE AUSA EXECUTIVE MEETING. 20/09/2024



AUSA HOUSE | 11 AM - 1 PM

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**PRESENT:** Alan Shaker (President, AUSA), Sarah White (Treasurer-Secretary, AUSA), Layba Zubair (EVP, AUSA), Jade Butler (EnVP, AUSA), Jennifer Setefano (WVP, AUSA), Ben Bonn  (PGO, AUSA), Sara Mckoy (Acting WRO, AUSA), Luna Le Fay (QRO, AUSA).

**IN ATTENDANCE:** David Fulton (AUSA, GM).

**LATE:**

**APOLOGIES:** Jimah Ruland-Umata (MSO, AUSA), Te Tuhiwhakaura Wallace-Ihakara (MSO, AUSA), Andrea Vaai (PISO, AUSA).

**NOT PRESENT:**

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## 1. PRELIMINARY MATTERS

### 1.1. Welcome and Karakia

### 1.2. Approvals of Leave

(CHAIR/BUTLER): THAT Jimah Ruland-Umata (MSO, AUSA), Te Tuhiwhakaura Wallace-Ihakara (MSO, AUSA), and Andrea Vaai (PISO, AUSA) be granted leave from this meeting.

**Carried unanimously.**

### 1.3. Declarations of Interest

None declared.

## 2. MATTERS ARISING & APPROVAL OF MINUTES

### 2.1. Matters arising.

Chair went over the action points from the last meeting.

- Health and safety in the Spaces. Bathroom lights in C Space are fixed.

### 2.2. Approval of previous minutes.

**CHAIR/BUTLER :** The minutes of the AUSA Executive meeting held on 3rd September are to be adopted as a true and accurate record.

**Carried unanimously.**

### 3. STANDING AGENDA ITEM: HEALTH AND SAFETY

- The toilet detached in the Women's Space.
- Someone was staying overnight in Women's Space. Security will usually move people on if they see people sleeping.
- Security is approaching people in women's Space during day hours.
- Cleaners are throwing away people's property that is left out.
- Please turn off the heater in the exec room.

GM and Chair had a meeting with the head of security.

- Homeless people were hanging around. Posters with security number to go up around the spaces.
- Uni funding is waiting to come through for the panic alarms.

### 4. STANDING AGENDA ITEM: ADVISORY BOARD

- Minutes to come out next week.
- Mark Maloney has left the AB due to health concerns.

### 5. EXEC REPORTS

The executive went over their reports from August. Below is a brief summary.

- President - Course review meetings. University Advisory Group Meetings.
- Treasurer-Secretary - 3x Award judging panels. Course Review meetings.
- EVP- Open Forum. Work and Community Integrated Learning (Employability) Project Interview. CFT reviews.
- EnVP- Award panels and international week.
- WVP - Hardship grants are quiet at the moment. Pacific Strategy Group. Ads on Pads for the period poverty initiative.
- ISO- International Week! Student survey function review. International Space conversations are continuing.
- PGO - PGO has resigned but will continue to chair the PG Committee and mailing lists. He will step down from the committees that he is in.
- WRO- Kate Magazine organisation and Suffrage Week. Ads on Pads work. Wiki Whai Barbie night.
- QRO- planning for Zine event. Plans for activations in Queer Space.
- PISO- PISO role changing likely through AUPISA AGM.
- MSO- National Conference and Maori Day.

Reports will now be sent to the President-Elect.

### 6. STANDING AGENDA ITEM: GM UPDATE

- Elections debrief. Bob's final time as returning officer. We should consider whether the returning officer should be more independent. Operationally ran well, post elections did not.
- YTD is on track. Remaining months not the best.
- Property Trust filled the vacancy. Rent not being paid till next April, lower payments from the Trust this year and into next year.
- The union has communicated that they will meet for negotiations.
- The disability officer is a wheelchair user; we need to make the house accessible. Maintenance is needed on the lift.
- Buddies is going really well. Conversations are ongoing for improvement next year.
- Participated in open day. More positive relationships with the Uni events team.
- Hopefully, funding will be finalised, and the budget for 2025 will be started.
- Property trust fluctuations, need to budget this lower. Should AUSA be taking 100% of the profit?

## 7. HANDOVER AND TRAINING

- Handover and training will need to be detailed.
- Handover documents will be provided as a template. Day to day basis, committees (and those chairs), ongoing projects and key relationships. Due 1 November.
- Have an initial meeting with your successors.
- Shadowing is fine if you check with the Chairs of those meetings.
- The President-elect will be attending the next executive meeting.

Training feedback:

- History of AUSA
- Responsibilities of officer holders.
- Discussions on how we work together.
- Protocols of certain things.
- Brainstorming session with them.
- Emphasis on weeks tender.
- Reminder about the AUSA media presence.

## 8. AUSA TE REO NAME

- Deputy PVC Michael Steadman's Office is working on the process for gifting AUSA a Te Reo name.
- Options of the names for history, context, and ethos.
- Putting together a document about AUSA and what we strive to do. He will come back with some names.
- 3-5 years translating constitution, signage etc.

## 9. ANY OTHER BUSINESS

### Class of 2024.

- Last big event.
- 17-18th October, 17th is in Grafton and 18th is on City campus.
- 2 locations: John Hood Plaza and the Quad. Acts will swap between the two.
- Working with Campus Life, cobranded with UOA.
- Exec involvement 9am - 3pm.
- Need 8 people on Thursday
- Need 16-18 people on Friday.
- To send calendar invite and roster.

## 10. NEXT MEETING

The next meeting is scheduled for Thursday 3rd October at 2pm.

SIGNED AS A TRUE AND ACCURATE RECORD



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Alan Shaker, Chair of the AUSA Executive.