

MINUTES OF THE AUSA

EXECUTIVE MEETING. 03/09/2024



AUSA HOUSE | 5 PM - 7 PM

PRESENT: Alan Shaker (President, AUSA), Sarah White (Treasurer-Secretary, AUSA), Layba Zubair (EVP, AUSA), Jade Butler (EnVP, AUSA), Jennifer Setefano (WVP, AUSA), Ben Bonné (PGO, AUSA), Sara Mckoy (Acting WRO, AUSA), Jimah Ruland-Umata (MSO, AUSA) via Zoom.

IN ATTENDANCE:

LATE: Andrea Vaai (PISO, AUSA) via Zoom.

APOLOGIES: Yueyang Chen (ISO, AUSA).

NOT PRESENT: Luna Le Fay (QRO, AUSA), Te Tuhiwhakaura Wallace-Ihakara (MSO, AUSA).

1. PRELIMINARY MATTERS

1.1. Welcome and Karakia

1.2. Approvals of Leave

CHAIR / BONNÉ (PGO): THAT Yueyang Chen be granted leave from this meeting.

Carried unanimously.

1.3. Declarations of Interest

2. MATTERS ARISING & APPROVAL OF MINUTES

2.1. Matters arising.

Chair went over the action points from the last meeting.

- No update regarding health and safety in the Spaces.
- WRO will email the Exec regarding Ads on Pads from the previous meeting.

2.2. Approval of previous minutes.

T/S to update the previous meeting minutes regarding the communications sent out by the Provost. No comms have been sent from our knowledge, minutes to be updated to "Provost said comms had happened."

CHAIR / SETEFANO (WVP): *THAT the minutes of the AUSA Executive meeting held on Monday 19th August, to be adopted as a true and accurate record.* **Carried unanimously.**

3. STANDING AGENDA ITEM: HEALTH AND SAFETY

- There are ants in the meeting room. T/S will send a reminder to the staff and executive about food in the meeting room.
- The security team will be installing the panic alarms within the next couple of weeks.
- Close the blinds once you leave the exec office.
- No follow-ups or further incidents regarding the break-ins in the Spaces.

4. STANDING AGENDA ITEM: ADVISORY BOARD

- The AB meeting is next week, Wednesday, 11th September.
- This will be Simon Randall's last meeting.

ACTION: Treasurer-Secretary to send WRO a pairing email with Ritika for the mentoring program.

5. EXEC REPORTS

- The Executive summarised their reports from July. Below is a summary of the highlights mentioned.

President: A monthly meeting with the International Office Director has been set up. Campus Life will deal with international support, likely from next year. The international office will take a pre-arrival focus.

T/S: First Student Spaces oversight group - set up to discuss the under-utilised spaces on campus. DC Training, Lincoln Conference.

EVP: Open forum planning.

EnVP: Prep for international week and Women's Suffrage week.

WVP: Period poverty planning with campus life.

PGO: Distinguished graduate guidelines. PG mailing list established. National PG rep meeting. Meeting with Caroline Daley (Dean of Graduate Studies).

WRO: First month in the role! The first Mana Wahine sub-committee with the new WRO was completed.

MSO: Met with the library about Maori students using the library spaces and facilities. Planning month for Maori day and the National Conference.

ISO, PISO and QRO were not in attendance to review the reports, taken as read.

6. STUDENT VOICE CONFERENCE

- The conference is this Thursday.
- Get here at 8 am at the latest please.
- 2-3 people to help with registrations on the day.
- 2-3 to set up after lunch.
- Wear AUSA merch.
- MSOs to communicate with SVM about Mihi Whakatau.

7. PRESIDENT'S COMMITTEE UPDATE

- The Chair reviewed the meeting minutes for the Exec.
- A sub-committee of the President's Committee has been established to create a Terms of Reference.
- The national conference will either be AUTSA or OUSA.
- No questions were raised from the minutes.

8. OTHER MATTERS [COMMITTEE OF THE WHOLE]

The Executive entered Committee of the Whole.

9. ANY OTHER BUSINESS

The Executive left the Committee of the Whole.

President left the meeting at 5:50 pm. Treasurer-Secretary took over as Chair.

PISO joined the meeting via Zoom at 5:51 pm.

- A reminder that August Reports are due Friday, 13th September.

EVP requested that their report be submitted on Saturday as it is their birthday on the Friday. This was approved.

- There have been questions regarding the AUSA Spring Grad Photos. This graduation session is this week, Wednesday - Friday. Due to other pressing issues occurring for the Executive, these photos have not been booked and will not be occurring.

PISO raised the issue that items are still missing in C Space. AUPISA exec is locking the space when the Exec is not present.

ACTION: Girls' bathroom lights in C space need to be fixed.

- RVSP for Clubs Awards! The executive's role is to be present and enjoy the celebration of the hardworking clubs. T/S, EnVP, and President will be presenting awards on the night.

The President returned to the meeting at 5:59 pm.

10. NEXT MEETING

The next meeting is scheduled for Friday 20th September at 3 pm in the AUSA House.

The meeting closed at 6:04 pm.

SIGNED AS A TRUE AND ACCURATE RECORD



Alan Shaker, Chair of the AUSA Executive.