

MINUTES OF THE AUSA EXECUTIVE MEETING ·

1 APRIL 2022



Zoom | 13:00 - 14:00

PRESENT: Alofa So'olefai (President), Alan Shaker (EVP), Steven Wijaya (Treasurer-Secretary), Ishie Sharma (WVP), Varsha Ravi (ISO), Kelly Misiti (PGO), Makayla Muhundan (EnVP), Seini Maryanne (PISO), Folau Tu'inukuafe (WRO), Anipātene Biddle (MSO), Piripi Gordon (MSO)

IN ATTENDANCE: Amy Laing (Student Engagement Coordinator), Aaron Haugh (Commercial Marketing Manager)

ABSENT: Gareth Jones (General Manager)

APOLOGIES: Theo van de Klundert (QRO)

MEETING COMMENCED AT 13:05

1. PRELIMINARY MATTERS

1.1. *Welcome and Introductions*

The Chair welcomed everyone and opened with a karakia

1.2. *Declarations of Interest*

No declaration of interest.

1.3. *Approval of Leave*

THAT the Queer Rights Officer is excused from this meeting.

Carried Unanimously

2. APPROVAL OF MINUTES

CHAIR/PGO

THAT the minutes of the AUSA Executive meeting held on Monday, 7 March 2022, to be adopted as a true and accurate record.

Carried Unanimously

CHAIR/PGO

THAT the minutes of the Senior Leadership Team meeting held on Monday, 14 March 2022 and Friday, 25 March 2022, to be adopted as a true and accurate record.

Carried Unanimously

3. STANDING AGENDA: GENERAL MANAGER ADDRESS

3.1. Student Experiences, Media & Initiatives (SEMI)

The Commercial Marketing Manager updated the Executive on such matters and highlighted that on the 2nd of May, the Teaching and Learning will be in-person.

THE GENERAL MANAGER ENTERED THE MEETING AT 13:10

The Commercial Marketing Manager addressed the importance of having one week before an event to get things (Social Media, Advertising) sorted.

The Commercial Marketing Manager further addressed a Campus-wide welcome back festival (Campus Calling) for the whole week starting from the 2nd of May 2022. The Student Engagement Coordinator further gave a rundown of such events. It was further noted such a presentation was presented to Louise from Campus Life.

It was highlighted that the Executive would be involved in the BBQ and giveaways in front of the AUSA House.

It was further suggested to have BBQ (under AUSA Cares) every 2 weeks.

COMMERCIAL MARKETING MANAGER & STUDENT ENGAGEMENT COORDINATOR LEFT THE MEETING AT 13:29

4. STANDING AGENDA: SOCIAL MEDIA

This standing agenda item is to enquire the Executive about the opportunity to share their thoughts/ideas to the Engagement Vice President in regards to Social Media Postings.

The Engagement Vice President presented an idea of Exec Takeover (Takeover Tuesday) where members of the Exec could potentially share anything (E.g., Day in a Life in your current role). It was purposely intended that such an idea will be left with no clear structure (I.e., free to do anything) although the main objective of this is to know what the Executive does.

THE GENERAL MANAGER LEFT THE MEETING AT 13:51

5. STANDING AGENDA: HEALTH AND SAFETY

This standing agenda item is to ensure that any items that may need more advice can be taken to the Health & Safety Committee. The floor is open for discussion regarding any news/issues/concerns.

The Treasurer-Secretary noted that supporting documents (H&S Policy and Emergency Procedures) will be circulated by the IT/Design Manager.

The International Student Officer highlighted the office set-up on the second level of the house (by the door entry) could be of risk when it comes to accessibility access.

It was further highlighted that the elevators by C-Space have some malfunctions and could prove to be hazardous.

6. PRIDE WEEK

The Engagement Vice President updated the Executive regarding things that will happen during Pride Week.

7. NEXT MEETING

The next Executive meeting will be a fortnightly meeting and will be pre-arranged by the Treasurer-Secretary. Such arrangements will typically fall on a Friday at around 12:30 PM and

are subject to changes. The Executive is reminded to update their Google Calendar to prevent any future clashes in ensuring all relevant members' attendance.

8. ACTION LIST

Due Date	Action Title	Owner	Status
-	<i>To Send out the roster for Executive Takeover</i>	<i>Makayla Muhundan (EVP)</i>	In Progress

MEETING CLOSED AT 14:01

SIGNED AS A TRUE AND ACCURATE RECORD



A handwritten signature in black ink, appearing to read 'Alofa So'olefai', is written over a horizontal line.

Alofa So'olefai, Chair of the AUSA Executive