

# MINUTES OF THE AUSA EXECUTIVE MEETING ·

## 14 FEBRUARY 2022



Zoom | 12:30 - 14:00

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**PRESENT:** Alofa So'olefai (President), Steven Wijaya (Treasurer-Secretary), Alan Shaker (EVP), Ishie Sharma (WVP), Varsha Ravi (ISO), Kelly Misiti (PGO), Folau Tu'inukuafe (WRO), Seini Maryanne (PISO), Anipātene Biddle (MSO), Piripi Gordon (MSO)

**IN ATTENDANCE:** Gareth Jones (General Manager)

**ABSENT:** Theo van de Klundert (QRO)

**APOLOGIES:** Makayla Muhundan (EnVP), Folau Tu'inukuafe (WRO)

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**MEETING COMMENCED AT 12:31**

### 1. PRELIMINARY MATTERS

#### 1.1. **Welcome and Karakia**

The Chair welcomed each President and the Maori Student Officer (*Anipātene Biddle*) opened with a Karakia.

#### 1.2. **Declarations of Interest**

No declarations of interest

#### 1.3. **Approval of Leave**

#### **CHAIR**

*THAT the Engagement Vice President and Womens Rights Officer be excused from this meeting.*

*Carried Unanimously*

## 2. APPROVAL OF MINUTES

### ***Confirm SLT Minutes***

#### **CHAIR/MSO (Anipātene Biddle)**

*THAT the minutes of the Senior Leadership Team meeting held on Tuesday, 18 January 2022 (both original and redacted) to be adopted as a true and accurate record.*

*Carried Unanimously*

#### **CHAIR/MSO (Anipātene Biddle)**

*THAT the minutes of the Senior Leadership Team meeting held on Monday, 24 January 2022, to be adopted as a true and accurate record.*

*Carried Unanimously*

#### **CHAIR/MSO (Anipātene Biddle)**

*THAT the minutes of the Senior Leadership Team meeting held on Friday, 11 February 2022, to be adopted as a true and accurate record.*

*Carried Unanimously*

## 3. FORTNIGHTLY CHECK-IN

The Chair reminds the Executive to report their current state and affairs on the 'February Fortnightly Check In' document.

## 4. STANDING AGENDA: ADVISORY BOARD

The Chair reminds the Executive to be in contact with the designated advisory board member in regards to the Tuakana-Teina arrangement.

## 5. STANDING AGENDA: GENERAL MANAGER ADDRESS

The General Manager gives general words of encouragement to the Executive and ensures proper set up are in place and get the office/spaces sorted.

**THE WELFARE VICE PRESIDENT ENTERED THE MEETING IN 12:45**

## 6. STANDING AGENDA: NZUSA

The Chair updates the Executive regarding the NZUSA Form. The Chair recently participated in a survey in-line with the Reform of Democratic Structures Working Group where questions generally revolve around the financial side (levy).

## 7. AUSA BUDGET

The Finance Committee has recently finalised the budget for 2022 and requests the Executive to approve such the budget.

The Chair updates the Executive on the finalised AUSA Budget 2022 and explains the breakdown of allocation value.

The General Manager further notes that it is in the best interest to not pre-approve the budget. Although it is good to pre-approve some operational expenditure, most events are fluid and have uncertain commitments/results. AUSA Budget should be set by the year the Executive are respectively in.

**THE MĀORI STUDENT OFFICER (PIRIPI GORDON) ENTERED THE MEETING AT 13:10**

The Post-Graduate Student Officer enquires whether budget allocation (from the University) could monetarily be repurposed if not used. The General Manager notes that such money would generally be taken back by the University.

The Chair notes that such a budget is healthier in comparison to previous years. Such a budget is in consultation with the Finance Committee and appropriate staff member(s).

Such a budget takes into consideration the idea of increasing the base rate from minimum wage to living wage for both the Executive & Craccum Editors.

## CHAIR/PGO

*THAT the Executive approve the AUSA Budget for the Financial Year 2022.*

*Carried Unanimously*

## 8. AUSA CARES

The Welfare Vice President updates the Executive on the logistics/matters regarding AUSA Cares going forward.

The Distribution Committee has decided to distribute such care packages in the form of Countdown/Pak'nSave gift vouchers with a base value of \$100, and \$150 for those who fall under the categorised equity group(s - Internation/With dependents/Masters & PhD).

The Welfare Vice President further notes that under the current red level setting, the committee will not be distributing any physical packages until alert orange level. If another student were to re-apply under such a scheme, it will need to be first reviewed by the Distribution Committee.

The Welfare Vice President also note that the Distribution Committee has a weekly meeting on Tuesday and is currently working closely with Nick Withers, Aaron Haugh, Amy Laing in ensuring proper marketing strategies/messages are in place. The marketing team is currently posting such marketing posts every 10 days.

## 9. OPERATIONS PLAN

The Chair further updated the Executive that the Operations plan has been finalised. Such document has been brought to the Advisory Board meeting on Wednesday, 9 February 2022.

## 10. STUDENT ORIENTATION

The General Manager has been recently contacted by Louise Jackson (Student Engagement Manager) and proposes for the Executive to get involved in their Student panel session (Q&A Sessions).

There will be numerous sessions (6 per day) from 22 February to 25 February 2022. They are running multiple sessions to keep the groups small and highly recommends at least one Executive member per session.

The Treasurer-Secretary to send out a finalised list to Louise Jackson.

## 11. PROPERTY TRUST

The General Manager stresses the importance of finding the total portfolio and more information of the Property Trust. A recent conversation with the previous General Manager (Will Waterson) shows that it is believed that such trust is worth around 15-20 million dollars. It is further known that the trust is not reflected in the AUSA financial Balance Sheet.

The General Manager further notes that it is important for the Executive to know more about the trust's strategic plan going forward. The General Manager proposes the President, Treasurer-Secretary and himself be appointed to the Property Trust.

## 12. HUMAN RESOURCES COMMITTEE

The General Manager proposes to set up a Human Resources Committee, further adding a number of Executive members to sit on such committee. The purpose of this is for the Executive to know what is going on internally, staff planning, policies in place and solving internal issues.

The Chair notes that such a proposal/motion would not be passed today as the Chair would like to have a list of people that would potentially sit on the committee.

### 13. THE KENNEDYS LIMITED BOARD (TKL)

The General Manager notes that Ubiq is currently facing insolvency issues and Shadows is finding ways to maximise the number of people coming under the alert red level to ensure profit is maintained.

The Chair updates the Executive regarding the Kennedys Limited Board, specifically on the matter that there has been no one appointed to the TKL Board (after the previous President - Anamika Harirajh) and further proposes to appoint herself as the AUSA representative on the board.

#### **CHAIR/ISO**

That the AUSA Executive exercises their power to elect the President, Alofa So'olefai, as the AUSA representative on The Kennedy's Limited, until the end of her term, or unless otherwise.

*Carried Unanimously*

### 14. STUDENT COUNCIL: SUB-COMMITTEES

The Education Vice President remind the Executive that the Student Council Meeting is on Monday, 21 February 2022. It is the first one for the year and the agenda will be sent out on Wednesday, 16 February 2022.

The Education Vice President further notes to reach out to him if anyone needs help regarding sub-committees.

### 15. OTHER BUSINESS

Members of the Executive to raise any other concerns/business.

#### **15.1. AUSA Executive Webpage**

The Treasurer-Secretary reminds the applicable Executive member to send in their headshot and pronouns. This will be uploaded to the AUSA Executive Webpage.

**15.2. Working Bee**

The Chair would like the spaces sorted as soon as possible. Establishing a working bee will be made to further such a cause.

**15.3. NTM - First-Year Students**

The Maori Students' Officer (Piripi Gordon) enquires the Executive regarding accommodation for S1 Students.

**16. NEXT MEETING**

The next Executive meeting will be a fortnightly meeting and will be pre-arranged by the Treasurer-Secretary. Such arrangements will typically fall on a Friday at around 12:30 PM and are subject to changes. Calendar invites have been set on the Google Calendar for the whole semester one. The Executive is reminded to update their Google Calendar to prevent any future clashes in ensuring all relevant members' attendance.

**MEETING CLOSED AT 13:56**

**SIGNED AS A TRUE AND ACCURATE RECORD**



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**Alofa So'olefai, Chair/President of the AUSA Executive**