

# MINUTES OF THE AUSA EXECUTIVE MEETING. 08/07/2024



AUSA HOUSE | 12 PM - 2 PM

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**PRESENT:** Alan Shaker (President, AUSA), Sarah White (Treasurer-Secretary, AUSA), Layba Zubair (EVP, AUSA), Jade Butler (EnVP, AUSA) via Zoom, Jennifer Setefano (WVP, AUSA), Yueyang Chen (ISO, AUSA), Ben Bonné (PGO, AUSA), Jimah Ruland-Umata (MSO, AUSA).

**IN ATTENDANCE:** David Fulton (GM, AUSA)

**LATE:** Andrea Vaai (PISO, AUSA) via Zoom at 1 pm.

**APOLOGIES:** Luna Le Fay (QRO, AUSA).

**NOT PRESENT:** Te Tuhiwhakaura Wallace-Ihakara (MSO, AUSA).

## 1. PRELIMINARY MATTERS

### 1.1. Welcome and Karakia

### 1.2. Approvals of Leave

**CHAIR/BONNÉ (PGO)**

THAT Luna Le Fay (QRO) be granted leave from this meeting.

**Carried unanimously.**

### 1.3. Declarations of Interest

None declared.

## 2. MATTERS ARISING & APPROVAL OF MINUTES

### 2.1. Matters arising.

Chair to go over action points from the last meeting.

- New Advisory Board member's update on the AUSA website is still in progress.
- Constitutional amendments are still open, next week passed.
- Dispute resolution complaints committee - T/S will be on it.
- Chair has passed on AUSA's feedback on the HSW policy consultation.

### 2.2. Approval of previous minutes.

**CHAIR/RULAND-UMATA (MSO)**

*THAT the minutes of the AUSA Executive meeting held on Thursday, 13th June, to be adopted as a true and accurate record.*

***Carried unanimously***

### 3. SLT MINUTES

#### **CHAIR/ZUBAIR (EVP):**

*THAT the minutes of the AUSA Executive meeting held on Tuesday, 18th June, to be adopted as a true and accurate record.*

***Carried unanimously.***

Points to note:

- The chair has met with two WRO candidates. T/S and EVP to meet them and at the next exec meeting to announce and appoint. The candidate will send through a bio for the Exec.

### 4. EXEC REPORTS

- The executive summarised their monthly reports for May.

Key things to highlight were:

President: Constitution work, funding, AGM

Tres: Faculty review, SCG presentation.

EVP: CFT, open forum

ENVP: Pride week, study sessions, grad photos.

WVP: Samoan Language Week, International workshop - Qun came!

ISO: international student workshop.

PGO: The PG consultation committee is now fully represented by all the Uni faculties. Craccum postgrad edition. Continued progress on the postgrad mailing practice. Lunch and learn planning.

QRO: Pride week.

MSO: Zui Kaiārahi to meet with the presidents. National student conference in August. Consultation with EY for students. Maori graduation, over 500 people.

### 5. STANDING AGENDA ITEM: GM UPDATE

- On track financially.
- Tough market commercially, but doing well with sponsors. No appetite for Craccum advertising at the moment.
- On track with expenses.
- Operationally: ReO H&S is a focus. Security cameras and panic alarms - reception and exec office. Uni security will turn on cameras if an alarm is triggered. Lock the doors at night!

- Spaces - locks on offices. C space is cold - retrofit heaters into the light fittings perhaps, but looking for plan B. Leaks in womenspace, fixing problem as it happens.
- Zoe, the marketing specialist, has started. UBIQ employee, service level agreement 30% time at AUSA. The UBIQ website is supposed to launch today.
- Following up with the auditors on consolidated accounts - has not been done in recent years.
- Student voice conference planning is continuing.
- 287 matters gone to advocacy.
- The phone line works. Sharon's office & reception.

## 6. STANDING AGENDA ITEM: HEALTH AND SAFETY

- No risks or incidents were raised.

## 7. STANDING AGENDA ITEM: ADVISORY BOARD

- The T/S has emailed AB Pairings to the Exec and the AB. The AB member has the responsibility of reaching out for the initial meeting.
- Dinner was successful.

## 8. ELECTIONS

Student Voice Manager presented this agenda item.

Exec reviewed the Proposed Election Rules & Role Descriptions.

Edits to make to the election documents:

- Treasurer-Secretary role description to be fixed, should be changed to Finance and Operations Vice-President.
- PG committee to change the name in light of the name change to "PG Consultation Committee"
- Terms to start December 1st, rather than December 2nd.
- PGO is still to chair the PG Consultation Committee rather than EVP PG.
- \$250 resources - clarify that this is the candidate's OWN MONEY and not AUSA giving \$250 to each candidate.

Nothing in the Constitution to enforce the rules? To check returning officer discretion.

- Nominations open on the 22nd of July.

*PISO arrived via Zoom at 1 pm.*

## CHAIR/ZUBAIR (EVP)

*THAT the 2024 election rules and role descriptions be approved by the Executive, subject to the minor edits discussed which are to be corrected by the Student Voice Manager.*

***Carried unanimously.***

## 9. STUDENT COUNCIL SUB-COMMITTEES & DISTINGUISHED GRADUATE

- Student Voice Manager discussed the process of recognising the AUSA Student Council subcommittees for the Distinguished Graduate Awards.
- Campus Life needs an AUSA person to verify the hours.
- Spreadsheet in shared drive with all the committees as sheets, attendance list. End of this week to send names of who is in the sub-committees
- Time before meetings to be discussed. An hour pre and post-meeting. Roughly 25 hours in the year. Each subcommittee will be different.
- Committee description, AUSA guidelines. **PGO and SVM to work on it together.**
- Backtracking for this year.

## 10. FUNDING

- CSSF consultation delayed.
- Mid-August consultation. AUSA agreement is likely Sept/Oct.
- We mentioned to UEC that we were disappointed in the process thus far of the funding negotiations and how it has been pushed back.
- The Budget working group of UEC will be making the decision in early August regarding the AUSA funding amount, which then goes out to student consultation via the Levy.

## 11. REORIENTATION PLANS

- Treasurer-Secretary will send the roster on Friday, 5 July.
- Wed - PG, Thurs - UG.
- Games, signups, ReO plug.
- ISO to follow up on International Orientation
- ReO plans - Wed Quad. Tuesday pub quiz. Week of 15th. Calendar invites to go out.

## 12. ANY OTHER BUSINESS

- An opportunity to raise any other business has not yet been discussed.
- PGO provided an update on the Student Association PG Reps Korero.
  - Similar experiences.

- PG engagement on campus is low.
- No PG role on Waikato and Vic.
- AUSA merge shared and creation of new PG role. They were impressed by what AUSA is doing. Waikato is redoing its constitution and may reach out to us. They all do a lot of events.

- June and Semester One reports reminder.
- DELNA Submission - EVP is writing something up, and submission is on Wednesday.
- Dice Rolled for latecomers. **Jimah is on dishes duty.**
- Birthday Cake presented to Yueyang.

## NEXT MEETING - 2:00 PM

The next meeting is Friday 19th July.

### ACTIONS TABLE:

| TASK   | OWNER      | DELEGATED/<br>OTHER INVOLVED | DEADLINE        |
|--|------------|------------------------------|-----------------|
| Portfolios to send a list of who is in their subcommittees to Mauricio.  | Portfolios |                              | Friday 19 July. |
| PGO and SVM to create a committee description and AUSA guidelines regarding subcommittee expectations for distinguished graduates. | PGO        |                              | ASAP            |
|  |            |                              |                 |

SIGNED AS A TRUE AND ACCURATE RECORD



Alan Shaker, Chair of the AUSA Executive.