

MINUTES OF THE AUSA EXECUTIVE MEETING. 03/04/2024



AUSA HOUSE | 5:00 PM - 7:00 PM

PRESENT: *Alan Shaker (President, AUSA), Sarah White (Treasurer-Secretary, AUSA), Layba Zubair (EVP, AUSA), Jade Butler (EnVP, AUSA), Jennifer Setefano (WVP), Ben Bonné (PGO, AUSA), Anna Sue (WRO), Andrea Vaai (PISO, AUSA), Yueyang Chen (ISO, AUSA).*

IN ATTENDANCE: David Fulton (GM, AUSA)

LATE:

APOLOGIES: *Luna Le Fay (QRO, AUSA), Jimah Ruland-Umata (MSO, AUSA), Te Tuhiwhakaura Wallace-Ihakara (MSO, AUSA).*

NOT PRESENT:

1. PRELIMINARY MATTERS

1.1. *Welcome and Karakia*

Chair opened the meeting with a Karakia.

1.2. *Approvals of Leave*

Apologies received from Jimah Ruland-Umata, Te Tuhiwhakaura Wallace-Ihakara and Luna Le Fay.

CHAIR/ SUE (WRO)

THAT Jimah Ruland-Umata (MSO), Te Tuhiwhakaura Wallace-Ihakara (MSO), and Luna Le Fay (QRO) be granted leave from this meeting. ***Carried unanimously.***

1.3. *Declarations of Interest*

- No declarations of interest were raised.

1.4. *Check-ins*

2. MATTERS ARISING & APPROVAL OF MINUTES

2.1. *Matters arising.*

Chair to go over action points from the last meeting.

- Exec blinds have been fixed. C-space heaters are still being worked on.

- Chair to confirm the reappointment of Mark to the AB Chair.

2.2. Approval of previous minutes.

CHAIR/BUTLER (EnVP)

THAT the minutes of the AUSA Executive meeting held on Thursday, 21st March, to be adopted as a true and accurate record. **Carried unanimously.**

3. SLT MINUTES

CHAIR/SETEFANO (WVP)

THAT the minutes of the AUSA SLT meeting held on Thursday, 28th March 2024, to be adopted as a true and accurate record. **Carried unanimously.**

4. STANDING AGENDA ITEM: HEALTH & SAFETY

- A panel came off by Women Space earlier today. GM to investigate.
- Exec Office heaters don't work. GM to put in a maintenance request.

ACTION: T/S to send GM Women space H&S list.

5. STANDING AGENDA ITEM: ADVISORY BOARD

- The Chair went through the minutes of the recent Advisory Board meeting. No questions were raised.
- The chair is organising catch-ups with potential AB members for recruitment.

ACTION: T/S to send Tuakana - Teina survey to set up individual mentoring with the AB.

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6. STANDING AGENDA ITEM: GM UPDATE

GM gave an update on operations and went through the monthly reports.

- Financially we are tracking where we want to be. Slightly behind on income but expected to even out soon enough.
- Orientation was over budget. Over the next month or so we will have final numbers for analysis.
- Orientation for what it was did really well. Tighter cost controls are needed moving forward. Strong commercial interest from sponsors and there was not much capacity for more vendors. Good relationship for this and with the Events Services Team.
- We will be moving some cash into a term deposit.

Staff updates:

- Abhi (Student Voice Administrator) has started.
- GM announced that the Buddy Coordinator has been hired and starts tomorrow.
- Events Coordinator in the final stages.

Reception area of the AUSA House has been reconfigured. More staff will be based down there so we can ensure that we have front-facing customer service for students when they walk in, instead of having reception unstaffed.

- The Love Grace campaign was done this month, which was a success and aligned with our purpose as an organisation.
- Funding negotiations are ongoing. We have given our proposal and are now waiting for a counter-offer from Brendan.
- Class reps are up and running. Advocacy is doing well but busy.

GM outlined plans for the month of March, including marketing and support for Shadows, continued funding negotiations, Constitutional review, auditing the financial year 2023, PGSA merger progress, and preliminary planning of the AUSA elections.

7. CONSTITUTION REVIEW UPDATE

- The chair went through the proposed changes as per the memo to the Executive.
- Questions on the wording of Masters vs Doctoral for the EVP Post-Graduate role. This can change on the day if need be.
- Discussion of the Advisory Board having the power to call an SGM. The AB themselves did agree with this as they said that responsibility should be held with students.
- Currently, 50 students need to sign a petition to call for an SGM. This power is with the students, not AB members. Exec is not in favour of lowering the number from 50.
- Instead, Exec looks to amend clause 15 and give this power to the Student Council. The majority would be required. The executive agreed this power should not be with the Advisory Board, but rather with elected student members.
- The power would likely not be used but would be for potential Exec's questionable large spending for example. GM noted that a guardrail would also be the specific funding from the funding proposal for specific services.
- No need to change the constitution for a potential Uni staff member to be on the AB.

CHAIR/BUTLER (EnVP)

The proposed Constitutional changes, as per the memo to the Executive, are to be accepted by the Executive in principle.

Carried unanimously.

- Once the Lawyer makes these changes, these will come back to the Executive for final approval.
- The changes will be presented during the AGM.
- PGO requested an Instagram post of the top changes to the constitution. The chair suggested a post on the 10th of May so that it is closer to the time and students are more engaged. The notification will, however, go out 2 weeks prior.
- Role changes can be promoted during elections.
- Note that the Student Council must bring 5 of their Executive to the AGM - to be mentioned in the next meeting.

8. TAI TOKERAU

- Chair discussed the upcoming visit to the Tai Tokerau campus.
- The Events Manager is going to the North Campus next Wednesday at 7 am.
- Other campuses will be visited.
- Max 3 exec to attend.

ACTION: Exec to let Chair know by tomorrow if they want to go.

9. ANY OTHER BUSINESS

- Exec Reports are due 12th March.

Birthday cake presented to EnVP for their birthday, as she turns 20 this coming Friday.

PGO raised the question of a statement about the Israel-Palestine conflict. The Chair held that the statement made last year is the continued stance and statement. If anyone has further queries, they are to contact the President.

10. NEXT MEETING

The next meeting will be held in the AUSA House on Friday 19th April at 9 am.

The meeting closed 6.21pm

ACTIONS TABLE:

TASK	OWNER	DELEGATED/ OTHER INVOLVED	DEADLINE
Send GM Women space H&S list.	T/S		ASAP

Send Tuakana - Teina survey to Exec	T/S		END OF WEEK
Exec to let Chair know by tomorrow if they want to go.	Chair	Exec	ASAP

SIGNED AS A TRUE AND ACCURATE RECORD



Alan Shaker, Chair of the AUSA Executive.