

# MINUTES OF THE AUSA EXECUTIVE MEETING. 30/04/2024



AUSA HOUSE | 5:00 PM - 7:00 PM

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**PRESENT:** *Alan Shaker (President, AUSA), Sarah White (Treasurer-Secretary, AUSA), Jade Butler (EnVP, AUSA), Layba Zubair (EVP, AUSA), Jennifer Setefano (WVP, AUSA), Yueyang Chen (ISO, AUSA), Luna Le Fay (QRO, AUSA), Jimah Ruland-Umata (MSO, AUSA).*

**IN ATTENDANCE:** David Fulton (GM, AUSA)

**LATE:**

**APOLOGIES:** *Anna Sue (WRO), Ben Bonné (PGO, AUSA), Andrea Vaai (PISO, AUSA).*

**NOT PRESENT:** *Te Tuhiwhakaura Wallace-Ihakara (MSO, AUSA).*

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## 1. PRELIMINARY MATTERS

### 1.1. *Welcome and Karakia*

### 1.2. *Approvals of Leave*

Apologies received from Ben Bonné, Andrea Vaai, and Anna Sue.

#### **CHAIR/SETEFANO (WVP)**

*THAT Ben Bonné (PGO), Andrea Vaai (PISO), and Anna Sue (WRO) be granted leave from this meeting.  
Carried unanimously.*

### 1.3. *Declarations of Interest*

### 1.4. *Check-ins*

## 2. MATTERS ARISING & APPROVAL OF MINUTES

### 2.1. *Matters arising.*

The chair will go over action points from the last meeting.

- AUSA's stance on the Rent Strike was communicated to Students for Fair Rent. Both Brendan Mosley and Adrienne Cleland have responded to the group via email.

- Brendan reminded us that AUSA has previously not supported non-accommodation students subsidising accommodation fees, as any reduction in the accommodation prices would likely then come through as an increase to the CSSF charged to all students.

## **2.2. Approval of previous minutes.**

### **CHAIR/RULAND-UMATA (MSO)**

*THAT the minutes of the AUSA Executive meeting held on Friday, 19th April, to be adopted as a true and accurate record.* **Carried unanimously.**

## **3. STANDING AGENDA ITEM: HEALTH & SAFETY**

- GM is going back to Anne-Marie regarding the heating in the AUSA spaces.
- QRO and MSO confirmed that there are no heating issues in Queer Space or Hine.

There are spare couches in the PG lounge.

**ACTION:** QRO to let the Chair know if they want couches from the PG Lounge.

## **4. STANDING AGENDA ITEM: ADVISORY BOARD**

Chair went through four CVs of potential Advisory Board candidates to be appointed to the Board.

### **Jessica Kumar:**

- Finance & Accounting skill set.
- Currently a business advisory partner for The Warehouse Group
- Has good mentoring experience, even at the UoA Business School

### **Ross Henderson:**

- 20+ years of HR experience.
- Student Association experience when he was a student at Canterbury.
- Plenty of time and is willing to be available to help the Advisory Board.

### **Sinead Hart:**

- Legal experience
- Limited time constraints
- Policy advisory skills + experience in working with government agencies

### **Paul Divers:**

- Was Associate Director (Commercial Services) at Campus Life up until 3 months ago.
- Retail and commercial sales skills.
- High-level university knowledge.

### **CHAIR/BUTLER (EnVP)**

*THAT the AUSA Executive appoints Jessica Kumar and Paul Divers to the AUSA Advisory Board for a term of three years, and appoint Sinead Hart and Ross Henderson to the Advisory Board for a term of three years, pending the AUSA Constitutional changes pass at the AGM.*

***Carried unanimously.***

- The next Advisory Board meeting is Wednesday, 1st May.

## **5. STANDING AGENDA ITEM: GM UPDATE**

The General Manager went through their March report and provided an operations update.

- On track financially with income.
- High orientation costs, over budget.
- We need to be prudent for the rest of the year.
- Income from Orientation was up from sponsorship - over budget.
- Maintaining a strong cash position.
- Staff leave liability is going down.
- New Event Coordinator has started. Buddies Coordinator is back next week.
- Insurance renewed. We are paying for Shadows insurance, we shouldn't be.
- Printers moved. Sharon to get a scanner, connected directly to Xero.
- E-voice diaries updated. These have been expanded.
- The buddies program is going well.
- Advocacy case load stepping up.
- Weekly Shadows and AUSA meetings - don't want us absorbing shadows costs.
- Shadows recharge budget line till June for the planter boxes.

## **6. AUSA CONSTITUTION**

- The chair will go through the final version of the constitution.
- Chair - delegated authority for minor formatting issues.

### **CHAIR/BUTLER (EnVP)**

*THAT the Executive gives delegated authority to the AUSA President to make formatting and grammatical changes to the draft constitution.*

***Carried unanimously.***

*THAT the Executive approves the draft constitution, pending formatting changes, to be presented in the AUSA Annual General Meeting for approval by the student body.*

***Carried unanimously.***

## **7. AUSA AGM**

- Advertised as the “AUSA Party”
- Need 80 members for quorum
- 1-1:30 pm giveaway, competition.
- 1:30 pm official AGM opens
- Agenda finalised - Friday at the latest—notice of the AGM.
- The function room will have all the food after the AGM wraps.
- Chair to summarise significant changes to go out closer to the time.
- Exec to be present and help out.

## 8. FUNDING

- 3 years of negotiations, everyone been on the same page. GM and Chair met with AM last week.
- University expecting a drop in enrolments, not as strong financial position as thought.
- CSSF funding to remain at baseline + CPI 3% is the recommendation from the University.
- Any additional income will result in an equivalent increase to the CSSF.
- The proposal has been revised. Presenting this to SCG 13th May.
- \$30 increase per student in the CSSF approximately with our revised proposal.
- Rec and early childhood are getting an increase. SCG could say early childhood no and funnel this to us - unlikely. Lobby SCG.

Open for consultation to all students.

AUSA maintenance recharges supposedly of \$1 million - this has not been the case.

Levy is finalised for the August Finance Committee meeting.

We need to get students to show their support for AUSA.

## 9. FINANCE COMMITTEE UPDATES

- GM taken through first quarter results
- Term deposits are to be discussed.
- The purchase order policy is to come to the executive.
- The audit is ongoing.
- AGM upcoming.

Term deposit:

Discussions of what to do.

To bring this to AB tomorrow.

The general discussion agreed that some should be invested.

## 10. ANY OTHER BUSINESS - 6:45 PM

To appoint Bob Lack as returning officer. Last term as returning officer. Question of the level of separation needed.

**CHAIR/ZUBAIR (EVP)**

*THAT Bob Lack be appointed as the AUSA Returning Officer for 2024.*

***Carried unanimously.***

**CHAIR/BUTLER (EnVP)**

*THAT David Fulton, the Association's General Manager, be appointed as the Association Secretary.*

***Carried unanimously.***

**CHAIR/RULAND-UMATA (MSO)**

*THAT the Executive appoints Sarah White (Treasurer-Secretary 2024) and David Fulton (AUSA GM) as AUSA BNZ account owners for account 02-0159-0000600-00 and remove Amol Kumar (Treasurer-Secretary, 2023) as an account owner.*

***Carried unanimously.***

Encampment - Uni is planning to allow protests but not to establish the encampment.

**11. NEXT MEETING - 7:00 PM**

The next meeting will be held in the AUSA House on Tuesday 14th May at 5 pm.

***Meeting closed 6:24 pm.***

**ACTIONS TABLE:**

TASK	OWNER	DELEGATED/ OTHER INVOLVED	DEADLINE
Officers to let Chair know if they want a couch from the PG lounge.	ALL		ASAP
Chair to inform successful AB candidates.	Chair		ASAP
T/S to update BNZ bank account.	T/S		ASAP

Chair to make actions necessary after formal appointment of Returning Officer and Association Secretary.	Chair		ASAP
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**SIGNED AS A TRUE AND ACCURATE RECORD**



**Alan Shaker, Chair of the AUSA Executive.**