

MINUTES OF THE AUSA EXECUTIVE MEETING · 27/11/2023



AUSA HOUSE | 4PM - 6PM

PRESENT: *Alan Shaker (President, AUSA), Amol Kumar (Treasurer-Secretary, AUSA), Varsha Ravi (EVP, AUSA), Layba Zubair (WRO, AUSA) via Zoom, David Tuifua (PISO, AUSA), Mahek Nagar (ISO, AUSA), Folau Tu'inukuafe (EnVP, AUSA) via Zoom, Kauri Tangohau (MSO, AUSA) via Zoom & Te Tuhiwhakaura Wallace-Ihakara (MSO, AUSA).*

IN ATTENDANCE: David Fulton (General Manager, AUSA)

LATE:

APOLOGIES: *Qun Ma (WVP, AUSA) and Mahek Nagar (ISO, AUSA) who is in attendance but will be leaving early.*

1. PRELIMINARY MATTERS (TIME & DURATION)

1.1. **Welcome and Karakia.**

Varsha opened with a Karakia

1.2. **Approval of leave.**

- *Apologies from Qun, who is at a lecture/conference.*
- *Apologies from Mahek, who will need to leave early.*

CHAIR/EVP.

That the apologies received for this Executive meeting be approved and leave be granted for the WVP and ISO.

Carried Unanimously

1.3. **Declarations of Interest.**

- *No declarations of interest.*

2. CHECK-INS AND REFLECTION FROM OVER THE YEAR

- The exec provided an update on how they are doing and did a quick round of reflections on the year.
 - Amol noted that he ate the chocolates for the welfare event.

3. PREVIOUS MINUTES & MATTERS ARISING

- The Chair went over the actions from the previous minutes.
- No actions need to be raised from previous minutes.
- The exec approved both the previous Exec minutes and Student Council Minutes.

CHAIR/NAGAR (ISO)

THAT the AUSA Executive minutes of the previous AUSA Executive meeting held on 9/10/2023 be adopted as a true and accurate record.

Carried Unanimously

CHAIR/WALLACE-IHAKARA (CO-MSO)

THAT the AUSA Executive minutes of the previous AUSA Executive meeting held on 10/10/2023 be adopted as a true and accurate record.

Carried Unanimously

4. STANDING AGENDA ITEM: H&S

- The Executive was given an opportunity to raise any recent Health & Safety issues or incidents.
 - *The chair again reminded exec to be mindful and ensure lockup is done properly.*
 - *PISO raised that C Space also got broken into alongside Queer space.*
 - *A projector was stolen.*
 - *A door was broken.*
 - *A reminder was made to everyone to be safe and cautious.*
 - *WRO noted Womens Space bathroom are scheduled to be repaired today.*
 - *For ISO to go check if this is occurring and report back to WRO.*

5. CRACCUM EDITORS

- The GM provided an update on the status of recruitment for 2024 Craccum Editors.
 - *There are 9 candidates of great calibre who were all interviewed via Zoom.*
 - *2 have been shortlisted, and the CAB will provide a recommendation to the exec via email on who to appoint over next 48 hours.*

■ *For the Exec to appoint new editors via email.*

■ *Chair notes to keep an eye open for this email.*

6. STANDING AGENDA ITEM: GENERAL MANAGER'S UPDATE

- The General Manager gave the Executive an update on the Operations.
 - *AUSA is looking to finish the year strong and is currently 85k up when it budgeted for a 135k loss in 2023.*
 - *Cash flows are good and employee leave liabilities have moved down due to recent resignations.*
 - *GM noted the importance of safety at AUSA with everything going on.*
 - *Will be looking into cameras, real panic buttons and moving onto the university key system.*
 - *Events Manager Aaron Haugh has agreed to stay on until Jan 2024 and will plan orientation. He will also help Ben, our new Events Manager get onboarded.*
 - *The staff has met with the union to discuss pay raises.*
 - *David is waiting to hear back from the union to negotiate this.*
 - *Exec Training occurred last week with positive feedback.*
 - *Class reps certificates were printed and have been sent.*
 - *Major focus will be placed on buddies next year.*
 - *Improvements are needed.*
 - *The ISO wants to be more involved in buddies next year, and the exec agree with this choice.*
 - *We also need a better system for welfare grants,*
 - *We are getting lots of people coming in asking for help when we are closed.*
 - *Drug testing went well, and next testing day will be on Dec 14th.*
 - *If this goes well, we will commit to more in 2024.*

7. HANDOVER DETAILS

- Chair went over handover details.
 - *Last day is on the 30th of Nov.*
 - ***By then need to:***
 - *Tidy Desk.*
 - *Keys handed in.*
 - *Any AUSA property needs to be returned.*
 - *9 am Friday all accounts will be locked.*
 - *Chair to send exec a reminder email about this.*

8. END OF YEAR FUNCTIONS

- *The large AUSA end-of-year function is tomorrow.*
 - *Will be from 1.30 - 3.30 pm.*
 - **The Programme currently is:**
 - *1.30: Mix and Mingle.*
 - *1.45: Opening Karakia NTM*
 - *1.50: Performance for AUCISA.*
 - *2.05: Presidents Adress*
 - *2.15: Address from Chair of AB.*
 - *2.20: End of Year video*
 - *2.30: Speech from SLT.*
 - *2.45: Mix and Mingle*
- *Staff and Exec Function.*
 - *Will be this Wednesday.*
 - *Outside the Back of AUSA.*
 - *Celia is organising meat.*
 - *Blake has made a spreadsheet with food allocations.*

9. FINAL REMARKS

- *Alan said a final thanks to the exec for the year and handed out gifts.*

10. ANY OTHER BUSINESS

11. NEXT MEETING (ENDING TIME)

The next Executive meeting will be held on TBC in The AUSA meeting room.

SIGNED AS A TRUE AND ACCURATE RECORD



Alan Shaker (Chair), President of AUSA