Student Safety and Wellbeing Resources





Mana Tohu Mätauranga o Aotearoa New Zealand Qualifications Authority



AUSA X NZQA

WVP & Code Champion Qun Ma Any enquiries: welfare@ausa.org.nz Update date: 31 May 2023

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An overview of contacts for student safety and wellbeing

Contacts at NZQA

Contacts at NZQA	Contact Details	Notes
NZQA – The Code Administrators	0800 697 296 – ask to speak to Code Administrators <u>code.enquiries@nzqa.govt.nz</u>	If a student has a general enquiry about the Code, ask them to call NZQA and ask for the Code team
NZQA- The Risk Management	E <u>risk@nzqa.govt.nz</u>	Contact if you have any queries on complaint process
Code webpage on NZQA's website	Know the Code: tertiary learners	Documents and materials about the Code
Digital Tool Kit	https://www.nzqa.govt.nz/provid ers-partners/tertiary-and- international-learners- code/providers-	Social media posts Videos #KnowtheCode flyers Disputes Resolution Schemes
	signatories/digital-toolkit/	flyers

Services at University

Services at University	Contact Details	Notes
	https://www.auckland.ac.nz/en/o	https://www.auckland.ac.nz/en/o
Accommodation Services	n-	n-
	campus/accommodation/accom	campus/accommodation/univers
	modation-solutions-advisory-	ity-accommodation.html
	service.html	
	Phone: +64 9 373 7599 ext	
	87691 or 0800 864 467.	
	http://ausa.org.nz/contact-us/	
Student Association(s)	4 Alfred Street AUCKLAND	
	1010	
Commune Safety/Security	Phone: 0800 373 7550 or 966	https://www.auckland.ac.nz/en/a
Campus Safety/Security	(internal)	bout-us/emergency- information/contact-
		numbers.html
	Student Access Portal (make an	https://www.auckland.ac.nz/en/s
Disability Support Services	appointment)	tudents/student-
	Phone: +64 9 373 7599 ext	support/personal-
	82936.	support/students-with-
	Email:	disabilities.html
	disability@auckland.ac.nz	
	• Your class or faculty	https://www.auckland.ac.nz/en/s
Student Disputes Resolution	representative	tudents/complaints-and-
Office / Advisor	<u>The Student Advice</u>	incidents/complaints.html
	Hub	
	<u>AUSA Advocacy</u>	
	• <u>The Auckland</u>	
	University Students'	
	Association (AUSA)	

	 <u>The Postgraduate</u> <u>Students Association</u> (PGSA) <u>A Doctoral Advisor</u> <u>The Proctor</u> A Resident Advisor A Staff member <u>A Tuākana</u> or other mentor <u>A UniGuide</u> <u>The Campus Care Team</u> 	
Distance Student Support	Not found Student hubs	
General Student Information Centre	Email: <u>studentinfo@auckland.ac.nz</u> Phone: Auckland: (09) 923 5025 Outside Auckland: 0800 61 62 63 International: +64 9 373 7513	
International Student Support	Phone: 09-923 1969 Phone (after hour): 021 376 922	https://www.auckland.ac.nz/en/s tudents/student- support/personal- support/international-student- support.html
IT Services	Student IT Hub, Level 2, Kate Edger Information Commons, City campus	https://www.auckland.ac.nz/en/s tudents/student-support/tech- support.html
Māori Support Services	Pro Vice Chancellor Māori Office Phone: +64 9 373 7599 ext 88166 Email:Waipapa.marae@aucklan d.ac.nz	https://www.auckland.ac.nz/en/s tudents/student- support/personal- support/support-maori- students.html
Medical center(s) on campus	Postal address: University Health and Counselling Private Bag 92019 Auckland New Zealand Phone: 0800 698 427 - 0800 MY UHCS Fax: 09 373 7501 Email: uhsinfo@auckland.ac.nz	https://www.auckland.ac.nz/en/s tudents/student- support/personal- support/student-health- counselling.html
Pasifika Student Support	Office of the Pro Vice- Chancellor (Pacific) Fale Pasifika Building Complex Building 273, Room 201	https://www.auckland.ac.nz/en/s tudents/student- support/personal- support/support-pacific- students.html

Rainbow Students	20 Wynyard Street, Auckland CBD 1010 Email: pvcpacific@auckland.ac. nz Michael: <u>studentrainbownetwork@auckla</u> nd.ac.nz	https://www.auckland.ac.nz/en/s tudents/student- support/personal-
	Not found	<u>support/rainbow-students.html</u> <u>https://www.auckland.ac.nz/en/s</u>
Refugee-background Student Support		<u>tudents/student-</u> <u>support/personal-</u> <u>support/students-refugee-</u> <u>backgrounds.html</u>
Spiritual and Religious Support	Lay and Associate Chaplains Phone: +64 9 373 7599 ext 89902 Chapel Administrator Office hours: Monday - Friday, 1-5pm Email: maclaurinchapel@auckla nd.ac.nz Muslim Chaplain Phone: +64 27 380 6110	https://www.auckland.ac.nz/en/s tudents/student- support/personal- support/spiritual-religious- support.html
Student Accessibility Services	See Student Disability Services	
Student Counselling	See Medical center(s) on	
Student Counselling Student Financial Services	 <u>Student Emergency</u> <u>Fund - The University</u> <u>of Auckland</u> An <u>AUSA Hardship</u> <u>Grant</u>. Study link has a <u>special</u> <u>needs</u> <u>grant</u> and an <u>unexpected</u> <u>or urgent cost fund</u>. You may be eligible for a special needs grant through <u>Work and</u> <u>Income</u>. You can apply for the <u>University</u> <u>of Auckland Partnership Appeal</u> <u>Award</u>, which are given out twice a year. Additional support resources are available through <u>MoneyTalks</u>. 	https://www.auckland.ac.nz/en/s tudents/student- support/financial-support.html

Complaint Procedures	Contact Details	Notes
	Academic disputes and	Academic complaints
The UoA Contact	complaints	https://www.auckland.ac.nz/en/s
	Informal procedures	tudents/forms-policies-and-
	Your class or faculty	guidelines/student-policies-and-
	representative	guidelines/academic-disputes-
	Student Advice Hub	and-complaints.html
	AUSA Advocacy	Complaints about student
	Auckland University Students'	behaviour
	Association (AUSA).	https://www.auckland.ac.nz/en/a
	You may approach the	bout-us/about-the-
	Academic Head in writing to	university/equity-at-the-
	make a formal complaint	university/harassment.html
	Complaints about student	Service complaints
	behaviour	https://www.forms.auckland.ac.
	Options for <u>self-resolution</u> ,	nz/en/public/student-contact-
	formal and informal resolution	and-support/complaints-and-
	are covered in the Guidelines	feedback.html?_gl=1*6yevdu*_
	that accompany the University's	ga*MTE1NDEzOTczNS4xNjgy
	Addressing Bullying,	MjAwMTUx*_ga_SJ5FRP7YT
	Harassment and Discrimination	L*MTY4NTQ4MTk4NC40MC
	Policy and Procedures.	4xLjE2ODU0ODI2NzQuMC4w
	Report a Student Concern or	LjA.
	Complaint, or Request Special	
	Consideration Advocate	
	System (symplicity.com)	
	Whistleblower hotline - The	
	University of Auckland	
	Complaint or feedback on	
	University service delivery	
	(auckland.ac.nz)	

Before coming to NZQA the learner should try to resolve the issue with the education provider itself. If the learner has followed their education providers formal complaints process and the issue has not been resolved, then the individual can make a complaint to NZQA.

Tertiary Education Dispute Resolution – for domestic tertiary learners	<u>Tertiary Education Dispute</u> <u>Resolution - Aotearoa New</u> <u>Zealand (tedr.org.nz)</u>	Set up to resolve financial and contractual disputes for domestic tertiary learners
iStudent Complaints – for international learners	<u>Helping international students</u> resolve complaints with their education provider iStudent <u>Complaints</u>	Set up to resolve financial and contractual disputes for international learners
NZQA	Student complaints about an education provider » NZQA	Handles all complaints about alleged non-compliance with the Code of Practice, other than

financial and contractual disputes

National	Student	Association	s
Tanonai	Student	1 1000010101	Ļ

National Student Associations	Contact Details	Notes
National Disabled Student Association (NDSA)	president@ndsa.co.nz https://www.facebook.com/Nati onalDisabledStudentsAssociatio n/ www.ndsa.org.nz	
New Zealand International Student Association (NZUSA)	president@nzisa.co.nz https://nzisa.co.nz/	
New Zealand Union of Students' Associations (NZUSA)	president@students.org.nz https://www.students.org.nz/	
Tauira Pasifika	president@tauirapasifika.org.nz https://www.facebook.com/tauir apasifika/	
Te Mana Ākonga	tumuaki@temanaakonga.org.nz https://www.temanaakonga.org. nz/	

Emergency Services

Emergency Services	Contact Details	Notes:
Fire and Emergency	111 – Call	Even if you are unsure if it is an emergency and still worried you
Police		can call 111 and ask the operator
Ambulance		
Civil Defense		
Minor Incidents	105 – Call	If it is not an emergency and you want to report it to the Police, you can call them on 105
Non-life-threatening medical Issue	Dependent on the situation and individual	Tell the individual to contact their family/ personal doctor

	(GP) or after-hours medical clinic
Helplines	

Helplines	1	
Helplines	Contact Details	Notes
Alcohol Drug Helpline	0800 787 797 (free call)	Offers free confidential information and support on any problem, issue or query you have about your own or someone else's drinking of drug taking
Healthline	0800 611 116 (free call)	If it is a medical issue and just need advice give them a call
Lifeline	0800 543 354 Text HELP - 4357	Provides free 24/7 support for you or if you are concerned for someone's wellbeing or safety with highly trained team.
Need to Talk	1737 (free call or text)	Free anytime for support from a trained counselor
Samaritans	0800 726 666 (free call)	Charity that offers emotional support to anyone in distress or at risk of suicide, 24/7, for free
Suicide Crisis Helpline	0508 82 88 65 0508 (TAUTOKO)	Provides free 24/7 support for you or if you are concerned for someone's wellbeing or safety with highly trained team.
The Depression Helpline	(<u>0800 111 757</u>) 757 or free text 4202	To talk to a trained counsellor about how you are feeling or to ask any questions
The Lowdown Text	5626 (free text)	For support to help young people recognize and understand depression or anxiety
Rainbow Youth	(09) 376 4155	Rainbow friendly services – provides education, information, support, and advocacy
Rural Support Trust Helpline	0800 787 254	Talk to someone who gets your issues and been there before; health and wellbeing, financial pressure, employment, flooding, earthquake etc.

What's Up	https://whatsup.co.nz/contact-us/ (11am-10:30pm - online chat) 0800 9428 787 (12pm - 10pm weekdays, 3pm -11pm weekends)	A safe space to talk about anything at all – created by the Mental Health Foundation
Youth line	0800 376 633 (24/7 - free call) 234 (8 am- 12am - free text) <u>talk@youthline.co.nz</u> (webchat)	Offer support to all young people in NZ. Free counselling, helpline service and youth mentoring

Local DHB Mental Health Crisis Team

Local DHB Mental Health Crisis Team (CATT TEAM)	Contact Details	Notes
Northland – Weekends and afte	r-hours phone 0800 223 371	
Whangarei	(09)430 4101 extn 3537	Areas covered:
		Topuni bridge near Wellsford North through to Towai on the east coast Monday to Friday 8am – 4:30pm
Kaipara District	(09) 439 3330 extn 65401	Areas covered:
		Pouto to Waipoua forest. Across from Tangiteroria to Paparoa Monday to Friday 8am – 4:30pm
Mid North District	0800 643 647	Areas covered:
		Towai is the southernmost point through to Bay of Islands, Kaikohe and the Hokianga, south of the Mangamuka Gorge and Totara North Monday to Friday 8am – 4:30pm
Far North District	(09) 408 9187	Areas covered:
		Areas North of the Hokianga, Mangamuka and Totara North through to Cape Reinga Monday to Friday 8am – 4:30pm
Auckland		
Waitematā	(09) 486 8900	Areas covered:

		Wellsford to Northshore
Henderson	909) 822 8501	
Rodney	(09) 427 0360	
Auckland City	0800 800 717	Areas covered:
		Central Auckland
Counties Manukau	09 261 3700	Areas covered:
		South Auckland to Te Kauwhata
Waikato		
Waikato	0800 505 050	Areas covered:
		Coromandel, Hamilton to National Park
Bay of Plenty		
Tauranga	0800 800 508	Areas covered:
		Tauranga
Whakatane	0800 774 545	Areas covered:
		Whakatane to te Kaha
Lakes	0800 166 167	Areas covered:
		Rotorua, Taupo, Turangi
Gisborne		
Tairawhiti	0800 243 500	Areas covered:
	After 10pm call (06) 869 0512	Hicks Bay to Gisborne
Hawke's Bay	Т	I
Hawke's Bay	0800 112 334	Areas covered:
		Wairoa, Napier, Hastings, Waipukurau
Taranaki		
Taranaki	0508 292 467	Areas covered:
		New Plymouth to Waverly

Manawatu-Wanganui		
Whanganui	0800 653 358	Areas covered:
		Ohakune, Whanganui to Bulls
Mid Central	0800 653 357	Areas covered:
		Palmerston North to Peka Peka
Wellington		
Wairarapa	0508 432 432	Areas covered:
		Masterton to Martinborough
Hutt Valley	0800 745 477	Areas covered:
		Lower and Upper Hutt
Capital and Coast	0800 745 477	Areas covered:
		Kapiti to Wellington, Kapiti Coast, Porirua City, Wellington City
Nelson Marlborough – Oj	perating 24/7	
Nelson	0800 776 364	Areas covered:
		Nelson region from Rai Valley to Korere to Riwaka
Marlborough	0800 948 497	Areas covered:
		Marlborough. As far as the Clarence River and up to the Lakes and down the Sounds, and as far as Rai Valley
Golden Bay	0800 776 364	Areas covered:
		Golden Bay area, from the top of Takaka Hill to Tuimawiwi on the west coast of Golden Bay
West Coast		
West Coast	0800 757 678	Areas covered:
		West Coast, South Island

Christchurch	0800 920 092	Areas covered:
		Kaikoura to Ashburton
South Canterbury	0800 277 997	Areas covered:
		Timaru, Mt Cook, Tekapo, Temuka, Waimate Glenavy in the south to Rakaia in the north, and inland as far as Mount Cook
Otago		
Otago / Otago Southland	0800 46 78 46 (push 1 for Southland Mental Health Services, push 2 for Otago Mental Health Service).	Areas covered: Dunedin, Milford Sound south to Steward Island

Sexual Violence

Sexual Violence		Notes:
NZ Police	111	
Rape Crisis	0800 88 33 00	Free social work and counselling services to survivors, along with their whānau and supporters. Work with survivors of sexual harm
Safe to talk	0800 044 334	A 24/7 confidential helpline for survivors, support people and those with harmful sexual behaviors

Other Resources

Other Resources		Notes
Balance	www.balance.org.nz	Making a difference in the lives of those affected by mood disorder
Citizens Advice Bureau (CABNZ)	www.cab.org.nz	Free and confidential advice and support
Depression website	Home Depression and Anxiety	How to recognize depression, find a way through and stay well. Includes e-therapy tool The Journal, guided by John Kirwan

Groov (app)	App Groov Workplace Wellbeing Platform — Groov Workplace Mental Wellbeing Platform (groovnow.com)	An app that you can use to monitor, manage, and improve your mental wellbeing by setting daily goals and tracking your progress
Like Minds, Like Mine	www.likeminds.org.nz	Is a public education program aimed at reducing the stigma and discrimination faced by people with experience of mental illness
Skylight	www.skylight.org.nz	Provides specialized grief support for NZ children, young people, adults, and their families who are facing change, loss, trauma, and grief
Small Steps (Digital tools)	Small Steps Free Online Tools to Manage Your Wellbeing	Digital tools to help you maintain wellness, find relief, or get help for yourself, friends or whānau
Tripple P Online	Online parenting course proven to work Triple P Online Triple P Positive Parenting New Zealand (triplep- parenting.net.nz)	Online parenting support designed to help parents support their children and teenagers to cope with life's ups and downs, promote wellbeing and make family life more enjoyable
The Lowdown (website)	<u>Welcome to Your Lowdown</u> (thelowdown.co.nz)	Helping young people understand and deal with depression. Video, stories, guides, music, chat
Mental Health Foundation (website)	Home Mental Health Foundation	Advice if you or someone you know are depressed, anxious or stressed
Ministry of Health	www.health.govt.nz/your- health/condistions-and- treatments/mental- health/preventing-suicide	Advice for what to do when someone is suicidal or at risk and needing urgent help
Waka Hourua	www.wakahourua.co.nz	National suicide prevention program for Māori and Pasifika communities

Emergency services

Fire/police/ambulance

Phone: 111 (or 1 111 from a University landline)

- 1. Call from a safe place (note that mobile phones are free)
- 2. Tell the operator which emergency service you want.
- 3. Wait until that service answers.
- 4. Give your location and address, including suburb and city.
- 5. Do not hang up until told to by the emergency service.
- 6. Make sure someone is available to direct the emergency service to the scene.

On-campus emergency phone number

University Security

Phone: 0800 373 7550 or 966 (internal)

Note: To ensure the contact number is near the top of your contact list, please save it as 'Auckland University Security'. The security staff are on site 24/7 and will respond immediately to help and arrange any emergency or medical assistance required.

Non-emergency enquiries University Security Phone: 0800 373 7550 or 85000 (internal). Email: city.security@auckland.ac.nz

The Security office is located at B409, 24 Symonds Street, City Campus, Auckland.

Health, Safety and Wellbeing

Phone: 373 4896 (within Auckland), ext 84896. Email: hsw@auckland.ac.nz

Other important contact numbers

Poisons Information Centre: 0800 764 766

Healthline: 0800 611 116

Traffic issues: *555 (from a mobile phone)

Auckland Council: 09 301 0101

Student Support Services

https://www.auckland.ac.nz/en/students/student-support.html

Personal support - The University of Auckland

- <u>Be well</u>
- <u>Te Papa Manaaki | Campus Care</u>
- <u>High Performance Support Programme</u>
- International student support
- Parenting support and childcare
- <u>Student Disability Services</u>
- <u>Spiritual and religious support</u>
- <u>Student Health and Counselling Service</u>
- <u>Students from low socio-economic backgrounds</u>
- <u>Students from refugee backgrounds</u>
- <u>Support for Māori students</u>
- Support for Pacific students
- <u>Support for Rainbow students</u>
- <u>UniGuide Programme</u>
- <u>Complaints and incidents</u>
- Bullying, harassment and discrimination

Academic and learning support - The University of Auckland Financial support - The University of Auckland Tech support - The University of Auckland Student Hubs - The University of Auckland Complaints and incidents - The University of Auckland Student Services Strategy - The University of Auckland Te Papa Manaaki | Campus Care - The University of Auckland

General Student Information Centre

https://www.auckland.ac.nz/en/students/student-hubs.html

Email: studentinfo@auckland.ac.nz

Phone: Auckland: (09) 923 5025 Outside Auckland: 0800 61 62 63 International: +64 9 373 7513

Student Hub, City Campus Te Herenga Mātauranga Whānui | General Library Building 109, 5 Alfred Street, Auckland <u>Wayfinding map</u> Hours: Monday to Thursday 8am-10pm, Friday 8am-8pm, Saturday and Sunday 9am-8pm

Student Hub, Grafton Campus Te Herenga Hauora | Philson Library Building 503, Level 1 (entry via the Atrium, Building 505), 85 Park Rd, Grafton <u>Wayfinding map</u> Hours: Monday to Thursday 8am-10pm, Friday 8am-8pm, Saturday and Sunday 9am-8pm

Student Hub, Epsom Campus Te Herenga Whakaakoranga | Sylvia Ashton-Warner Library Gate 3, 74 Epsom Avenue (parking at Gate 2) <u>Wayfinding map</u> Hours: Monday to Friday 8am-8pm Saturday and Sunday 9am-5pm

Student Hub, Te Papa Ako o Tai Tonga 6 Osterley Way, Manukau <u>Wayfinding map</u> Hours: Monday to Friday 8am-8pm Saturday and Sunday 9am-5pm

Student Hub, Te Papa Ako o Tai Tokerau L Block, 13 Alexander Street, Whangarei <u>Wayfinding map</u> Hours: Monday to Friday 8am-4.30pm Saturday 10am-4pm Sunday closed

Public holiday hours

King's Birthday Monday 5 June - all hubs open 9am-5pm, apart from Te Papa Ako o Tai Tokerau, Whangārei, which is closed.

If you live outside of Auckland or you unable to visit us in person, you can <u>book an online</u> <u>appointment</u> with us.

Disability Support Services

https://www.auckland.ac.nz/en/students/student-support/personal-support/students-withdisabilities.html

Student Access Portal (https://www.auckland.ac.nz/en/students/student-support/personal-support/students-with-disabilities/make-an-appointment.html)

Office Locations

City Campus

Our main office is located in the ClockTower on the City Campus. We suggest making an appointment.

Hours: Monday-Friday, 8am-4pm.

The ClockTower

Basement Level, Room 036

22 Princes Street, Auckland 1010

Epsom Campus

We have an office on the Epsom Campus. A Disability Case Manager is at Epsom Campus each Tuesday. Hours: 8am-1pm.

Epsom Campus

Block N

Academic Success Centre, Level 3, Room 325a

Contact details

Phone: +64 9 373 7599 ext 82936.

Email: disability@auckland.ac.nz

International student support

https://www.auckland.ac.nz/en/students/student-support/personal-support/international-student-support.html

Office hour: Monday - Friday between 8.30am and 5pm.

38 Princes Street, 1010 Auckland Auckland, New Zealand 1142

09-923 1969

If you require emergency assistance outside these hours or on weekends, you can get in touch with them by phoning: 021 376 922.

Karyn Floyd Manager International Student Support Services Faculties: Business, Arts, Law, Creative Arts and Industries, Medical and Health Sciences Phone: +64 9 373 7599 ext 86911 Email: <u>karyn.floyd@auckland.ac.nz</u>

Mariam Almasri International Student Adviser Faculties: Science and Engineering Phone: +64 9 373 7599 ext 84598 Email: mariam.almasri@auckland.ac.nz

Suriati Razman International Student Adviser Manaaki New Zealand Scholarships Support Phone: +64 9 373 7599 ext 84925 Email: <u>s.razman@auckland.ac.nz</u>

Maxine Ma International Student Adviser Faculty of Education and Social Work and Manaaki New Zealand Scholarships Support Phone: +64 9 373 7599 ext 48211 Email: maxine.ma@auckland.ac.nz

Karen Dai Immigration Manager (Students) Phone: +64 9 373 7599 ext 86943 Email: karen.dai@auckland.ac.nz

Juliane Adamietz International Student Adviser - International Student Experience Phone: +64 9 373 7599 ext 82244 Email: <u>j.adamietz@auckland.ac.nz</u>

UoA accommodation halls

https://www.auckland.ac.nz/en/on-campus/accommodation/university-accommodation.html

Physical address: Accommodation Solutions, Office 219A, Level 2, Kate Edger Information Commons, Auckland 1010, New Zealand

Office Hours: Monday to Friday, 8.30am - 5.00pm.

Phone: +64 9 373 7599 ext 87691 or 0800 864 467.

Residence	Email & Contact Phone
55 Symonds	Email
	55symonds@auckland.ac.nz
	DDI: 09 973 5300
	Emergency Duty Phone
	027 405 0442
Carlaw Park Student Village	Email
	cpsv@auckland.ac.nz
	DDI: 09 923 7080
	Emergency Duty Phone
	027 707 9813
Grafton Hall	Email
	graftonhall@auckland.ac.nz
	DDI: 09 923 2221
	Emergency Duty Phone
	021 476 069
Grafton Student Flats & Goldies Homestead	Email
	graftonstudentflats@auckland.ac.nz
	DDI: 09 923 2221
	Emergency Duty Phone
	021 476 069
O'Rorke Hall	Email
	ororkehall@auckland.ac.nz
	DDI: 09 373 7599 extn. 3500
	Emergency Duty Phone
	021 989 637
Te Tirohanga o te Tōangaroa	Email
	tetirohanga@auckland.ac.nz
	DDI: 09 886 6100
	Emergency Duty Phone
	027 233 4612
University Hall - Towers &	Email
University Hall - Apartments &	universityhall@auckland.ac.nz
Waikohanga House	DDI: 09 923 9191
	Emergency Duty Phone
$W_{1}^{\prime} = U_{1}^{\prime} U_{1}^{\prime} O_{1}^{\prime} W_{1}^{\prime} + D_{1}^{\prime} U_{1}^{\prime}$	027 544 2520
Waipārūrū Hall & Whitaker Block	Email
	waiparuruhall@auckland.ac.nz
	DDI: 09 923 3400
	Emergency Duty Phone
	021 989 638

Making Complaints

https://www.auckland.ac.nz/en/students/complaints-and-incidents/complaints.html

Complaints webpage

There is a <u>complaints webpage</u> which outlines the range of options available to students for different types of complaints or feedback, as well as support that is available to students wishing to make a complaint.

Academic disputes and complaints - The University of Auckland

Bullying, harassment and discrimination - The University of Auckland

Complaints or reports about **student behaviour** go to the <u>University Proctor</u> and there is an online form for submitting such a complaint.

https://uoa-advocate.symplicity.com/care_report/index.php/pid164459?

Concern for a student's health or wellbeing Student Emergency Fund application Student involved in an incident *Whistleblower hotline* You can use the whistleblower hotline to report suspected **unethical misconduct including fraud**, **corruption**, **harassment or bullying**.

The whistleblower hotline is **independently** operated by KPMG on behalf of the University of Auckland. The information provided to the hotline will be noted by KPMG and forwarded to the University, who will decide on next steps and further action.

The hotline allows disclosures to be made 24/7 **anonymously** through four channels:

Online: Whistleblower report form

Phone: 0800 100 526

Email: FairCall@kpmg.com.au

Fax: +61 9335 7466

There is also an option for partial anonymity (where KPMG but not the University is aware of your contact details), or you can remain anonymous and set up a password to access follow-up reports. These options are explained in more detail on the online form or you can call the whistleblower hotline to discuss.

Service Complaint: Complaint or feedback on University service delivery https://www.forms.auckland.ac.nz/en/public/student-contact-and-support/complaints-and-feedback.html?_ga=2.65867118.176420196.1678318053-1663097820.1615851673

- Academic disputes and complaints
- <u>Dispute resolution</u>
- Doctoral complaints and disputes
- Online bullying and harrassment
- <u>Residential rules and contact details</u>
- Information about staff and students complaints, and the resolution process
- <u>Tertiary Education Dispute Resolution information</u>

Support for students making complaints

If something goes wrong, there are a number of supports available to you to help resolve your issue, or to provide advice on progressing a formal complaint. These are:

- Your class or faculty representative
- The Student Advice Hub
- AUSA Advocacy
- The Auckland University Students' Association (AUSA)
- The Postgraduate Students Association (PGSA)
- <u>A Doctoral Advisor</u>
- <u>The Proctor</u>
- A Resident Advisor
- A Staff member
- <u>A Tuākana</u> or other mentor
- <u>A UniGuide</u>
- <u>The Campus Care Team</u>

Students can talk to their Student Representative via AUSA, PGSA or their Faculty Student Association or <u>Te Papa Manaaki | Campus Care</u> that will be able to work with students to identify the best avenue.

Feedback Form

This QR code and link to feedback form for learners. Please ensure you get as many learners to complete feedback as possible. Their responses are anonymous, unless they want or need to share something with us (there is space for learners to enter in their contact details). https://ncv.microsoft.com/Lb6aGjtnvw



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AUSA Website: <u>http://ausa.org.nz/</u>

Facebook: @AUSA - Auckland University Students' Association

Instagram: @ausa.uoa

TikTok: @ausa.uoa