

MINUTES OF THE AUSA EXECUTIVE MEETING ·

17 DECEMBER 2021



Zoom | 12:00 - 13:30

PRESENT: Alofa So'olefai (President), Steven Wijaya (Treasurer-Secretary), Alan Shaker (EVP), Makayla Muhundan (EnVP), Ishie Sharma (WVP), Varsha Ravi (ISO), Kelly Misiti (PGO), Anipātene Biddle (MSO), Piripi Gordon (MSO)

IN ATTENDANCE: Gareth Jones (General Manager)

ABSENT: Seini Maryanne (PISO)

APOLOGIES: Folau Tu'inukuafe (WRO), Theo van de Klundert (QRO)

MEETING COMMENCED AT 12:06

1. PRELIMINARY MATTERS

1.1. **Welcome and Karakia**

The Chair welcomed everyone and opened with a Karakia.

1.2. **Declarations of Interest**

No declarations of interest

1.3. **Approval of Leave**

CHAIR

THAT the QRO and WRO are to be excused from this meeting.

Carried Unanimously

2. APPROVAL OF MINUTES

2.1. *Confirm Previous Minutes*

CHAIR/EVP

THAT the minutes of the AUSA Executive meeting held on Wednesday, 8 December 2021, to be adopted as a true and accurate record.

Carried Unanimously

2.2. *Confirm SLT Minutes*

CHAIR/EVP

THAT the minutes of the Senior Leadership Team meeting held on Monday, 13 December 2021, to be adopted as a true and accurate record.

Carried Unanimously

3. STANDING AGENDA: ADVISORY BOARD

The floor is open for discussion regarding any communication that needs to be made with the Advisory Board. Nothing was needed to be taken to the Advisory Board.

4. STANDING BOARD: NZUSA

The Chair updates the Executive Team regarding the follow-up meeting on Saturday, 11 December 2021 with NZUSA, specifically on levies and the restructure of NZUSA. The Chair pointed out that the meeting was overall unorganised.

Before the meeting, the Chair notes a mediator was established, Nkhaya from Te Mana Ākonga. The Chair further notes a change in agenda, from the initial agenda “*Where do we want to see*

NZUSA in 30 years? “ to “*Where do we want to see NZUSA in 2-3 years?*“. The shift in conversation helps AUSA consider if it is worth staying.

The outcome of the meeting is that:

- A working group will be established next year with membership from Universities, Institutes of Technology & Polytechnics (ITP) by NZUSA to hold that independent entity accountable and undertake research on what the best leadership model is for NZUSA.
- A request for proposals on what association thinks needs to be addressed within the research, taking place from January to March.
- The independent entity to conduct the research of the ideal leadership structure for NZUSA for the next six months after March

The Chair also notes that NZUSA did not approve the levies of \$15,000. According to AUSA’s budget, AUSA currently owes \$10,000 while in NZUSA’s books, it currently sits at \$15000. The discrepancy in records will be further discussed in June 2022.

The Chair further elaborated that under the NZUSA constitution, if an organisation decides to leave, it must give 12 months prior notice and a penalty fee pricing at the same membership cost (\$45,000). The main issue is the discrepancy between each entities records.

5. STANDING AGENDA: GENERAL MANAGER ADDRESS

The General Manager updates the Executive to expect a greater emphasis on Health & wellbeing for the next 3-4 weeks. The General Manager further updates key meetings and upcoming events taking place in the near future.

The General Manager also stresses the importance to be aware of the impact/complications Omricon Virus can have for 2022, specifically in terms of events There are still forensic discussions regarding big events like Party in the Spark (PITS) and notes not to make any real commitments to it as of late.

The Chair explains how to budget/payments of PITS are done, further explaining such payments typically happen in October (the year prior) which consequently leads for it to be budgeted the year before. With the reshuffling with PITS this year, the money was not spent last year but rather this year which leads to an overspend.

CHAIR/PGO

THAT the Executive approve the overspend of \$12,000 for the budget line labelled Orientation Concert for the 2021 Financial Year.

Carried Unanimously

The GENERAL MANAGER LEFT THE MEETING AT 12:24

6. EXECUTIVE MEMBERSHIP POLICY 2022

After the Senior Leadership Team Meeting on Monday, 13 December 2021, the Chair and General Manager pushed for the Executive to accept the Executive Membership Policy 2022 with intention of highlighting the expectations for the Executive, especially in terms of reporting. This gives grounds for accountability from the Executive to the student body.

The Chair pointed out that contracts is not necessary as the Executive is technically an honoraria and not an employee. Although, this does not mean that the policy is necessarily correct. The Chair pointed out that relevant amendment to the policy/contract will not be made this year but rather for the next Executive.

CHAIR/ISO

THAT the AUSA Executive accepts the Executive Membership Policy 2022.

Carried Unanimously

7. INVESTMENT TRUST

The Chair explains that matters regarding will further be discussed during Executive Training. The Chair explains that AUSA holds many different trusts and previously decided to amalgamate the different trusts into one massive trust, including Investment Trust (Shadows, Ubiq, 95 bFM).

With the recent Investment Trust Committee Meeting on Tuesday, 14 December 2021, the committee have highlighted 2 main points:

7.1. *Campus Radio - 95bFM*

The previous Investment Trust Committee Meeting, Tuesday, 16 November 2021, agreed to initiate a review of Campus Radio. The committee also agreed that in light of the company's insolvency this review should be completed before the shares pass to the Investment Trust.

The Chair points out that there is only one trustee that sits in the AUSA Media Trust. The Chair proposes to elect Bob Lack, Gareth Jones and herself to the trust to further review whether 95bFM adds value to the student body as it is currently insolvent.

The International Student Officer points out the advantage(s) of holding on to 95bFM as it embraces student voice even though it is not financially viable. The Chair points out that AUSA is the sole shareholder and notes that it takes time to be fixed.

THE WELFARE VICE PRESIDENT ENTERED THE MEETING AT 12:35

CHAIR/MSO

THAT the AUSA Executive appoints Bob Lack, Gareth Jones and Alofa So'olefai as trustees of the AUSA Media Trust.

Carried Unanimously

7.2. *Property Trust*

The Investment Trust Committee Meeting noted that the Property Trust deed provides for two Advisory Trustees, who must be consulted in all decisions even though things are going well. The Committee proposes the General Manager and Rob Milne as Property Trust Advisory Trustees to ensure investment is sustainable and equitable.

CHAIR/MSO

THAT the AUSA Executive that it appoint Rob Milne and Gareth Jones as Property Trust Advisory Trustees.

Carried Unanimously

8. WRITING OFF ASSETS

Under the Managerial Financial Report, the Accountant notes and proposes that items in the Balance Sheet, specifically *18001 Cider Cans*, *18002 Pilsner Cans*, *18003 Pilsner Kegs*, should be written off from the Balance Sheet as it is costing the association approximately \$300-400 in storage costs.

The Chair notes that such assets are leftovers from years ago and is unable to sell them as the items in question are expired.

TREASURER-SECRETARY/MSO

THAT the AUSA Executive accepts that asset: 18001 Cider Cans, 18002 Pilsner Cans, 18003 Pilsner Kegs, should be written off from the Balance Sheet.

Carried Unanimously

9. STUDENT COUNCIL TRAINING

The Education Vice President to update the Executive regarding the student council training. The Education Vice President gives a brief overview of relevant supporting documents. The Education Vice President also note most things have been confirmed, and the only guest speaker that has not been confirmed is the guest speaker, Chlöe Charlotte Swarbrick.

The Education Vice President notes that the purpose of such training is for the Executive to build connection and culture with the Student Council.

The Engagement Vice President questions whether the training would include a topic about conflicts and building culture. The Education Vice President to ask Temi whether such topic should be included, specifically in the Welfare Vice President's Session.

THE ENGAGEMENT VICE PRESIDENT LEFT THE MEETING AT 12:55

The Welfare Vice President suggest adding further structure in the student council itinerary in outlining the responsibilities the Presidents should be aware of.

10. OTHER BUSINESS

10.1. *Executive BYO/Picnic*

The Treasurer-Secretary updates the Executive regarding the Executive Picnic which will take place at [The Brit Pub & Eatery](#) on Wednesday, 5 January 2022 at 13:00. A Google Calendar invite has been sent out.

10.2. *Office Relocation*

The Chair and General Manager further update the Executive regarding the office relocation within the AUSA house, specifically plans to relocate the current Executive office to the meeting room, vice versa. The office where the previous manager is will be for the portfolios and the General Manager's office will be in the meeting room

The purpose of such restructuring is to get the Executive to be closer and for the General Manager to be more accessible for staff, students and the Executive.

Office relocation will take place on Monday, 10 January 2022 although this is still subject to changes.

THE MĀORI STUDENT OFFICER (PIRIPI GORDON) LEFT THE MEETING AT 13:08

10.3. *Operations*

The President updates the Executive regarding the Operations Plan and Operations Calendar.

In regards to the Operations Plan, the Senior Leadership Team agreed for a draft to be done by Friday, 21 January 2022 by the officers and to be finalised by the end of January 2022.

In regards to the Operations Calendar, the Executive is required to outline the key dates, activities and events under the document to ensure no potential clashes occur. The document is used for internal purposes.

10.4. Executive Training II

The President updates the Executive regarding the second part of the Executive training will be held on Tuesday, 25 January from 9:00 to 13:00. Note that the Health and Safety Training will be part of the Executive Training. Further details will be discussed at the meeting. The training will mainly focus on Governance and relevant Legal Obligations.

MEETING CLOSED AT 13:13

11. NEXT MEETING

The next Executive meeting will be set by the Treasurer Secretary. Details of this meeting will be communicated to the group through the appropriate channels. Until further notice, meetings will be conducted via online platforms such as Zoom and Microsoft Teams.

SIGNED AS A TRUE AND ACCURATE RECORD



A handwritten signature in black ink, appearing to read 'Alofa So'olefai', is written over a horizontal line.

Alofa So'olefai, Chair of the AUSA (Student Council/Senior Leadership Team)