

**AGENDA FOR THE AUSA SPECIAL GENERAL MEETING TO BE HELD ON
FRIDAY 1 JUNE 2018 AT 3.30PM IN SHADOWS**

1. PRESENT:

2. APOLOGIES:

3. ABSENT:

4. MEETING OPENED:

5. LEAVE:

6. MINUTES OF THE PREVIOUS MEETING:

CHAIR

THAT the Minutes of the Special General Meeting held on 16 March 2018 be received and adopted as a true and accurate record.

7. ADOPTION OF ANNUAL ACCOUNTS:

CHAIR

THAT the AUSA audited accounts as at 31 December 2016 be received and adopted.

8. AUDITORS APPOINTMENT:

CHAIR

THAT Walker Wayland be appointed as the AUSA External Auditors for non-consolidated accounts.

CHAIR

THAT Walker Wayland be appointed as the AUSA External Auditors for consolidated accounts.

CHAIR

THAT Grant Thornton be appointed as the AUSA Internal Auditors.

**9. DECLARATION OF ELECTION OF THE 2018 OFFICERS, PORTFOLIO
HOLDERS & CRACCUM EDITOR** *(Results from Election held in August 2017)*

CHAIR

THAT the results for the 2018 Officers, Portfolio holders and Craccum Editor be adopted.

President	Anna Cusack
Administrative Vice-President	Anand Rama
Education Vice-President	Jessica Palaret
Welfare Vice-President	Isabel Holm
Treasurer	Platon Loukoianov
Culture and Communications Officer	Caitlin Watters
Environmental Affairs Officer	Alexandra de Guzman
Grafton Representative	Jessica Jones
International Students Officer	Anis Azizi
Political Engagement Officer	George Barton
Queer Rights Officer	Isabella Francis
Student Engagement Officer	Emily McDonald
Womens' Rights Officer	Jennifer Muhl & Ngairé Smith
Craccum Editor	Jasmin Kaur Banwait Minderjit Singh & Helen Yeung

Note: Since this election the WVP, ISO & QRO have since resigned. The new WVP is Luke Kibblewhite and the new QRO is Sophie Canning as per the By-Election held on 15-17 May 2018.

10. CONSTITUTIONAL CHANGES

CHAIR

THAT the changes to the official recognition of student groups be accepted. These include:

- Amending the definition of "Affiliated body" to:
 - *"Officially Recognised Student Groups" shall mean "Any Club, Society, Association or other body officially recognised by the Association".*
- Amending Rule 35(iv) to:
 - (iv) The Executive shall have the power to and may hear and determine in such manner as in its absolute discretion it may deem fit disputes and differences between members, between Officially Recognised Student Groups, and between members and Officially Recognised Student Groups, and all such members and Officially Recognised Student Groups shall be bound by its decisions thereon.*
- Amending Rule 9K to:
 - (k) To assist Officially Recognised Student Groups in such manner and to such extent as the Executive may deem fit, whether by gift, loan, guarantee of overdraft or otherwise, in order that the objects of the Association may be thereby furthered; to exercise a general control over the affairs of all such Officially Recognised Student Groups*
- Repealing Rules 47-52 and replace with:

47. Official Recognition of Student Bodies and Groups

The recognition of a student group will be conducted by the Clubs Support Committee. Any underlying policies, procedures, terms of reference or similar documents must be approved and passed by an Executive motion. Any such policy or procedure, however described, must be consistent with the Rules and objects of the Association.

48. Association Will Not Support Student Bodies and Groups that Are Not Officially Recognised

No body or group of students may receive a grant from Association funds, and the Association will not support the granting of any funds intended for the improvement of students' experiences and the furthering of students' interests unless that body or group is recognised by the Association.

Rules 48-52: Blank

- Change the Table of Contents:
 - *Repeal "Affiliated Bodies and Groups" and replace with "Officially Recognised Student Groups"*
 - *Replace all references to AUSA Affiliated Clubs and Societies or Groups to "AUSA Officially Recognised Student Groups".*

CHAIR

THAT Rules 15(iii)(a) and 15(iii)(a)(i) be changed to reduce quorum for General Meetings to 100. These changes include:

- *15(iii)(a) At any General Meeting one hundred (100) members present shall form a quorum except in the following circumstances*
- *15(iii)(a)(i): When the Association consists of a total number of more than two hundred and fifty (250) members but less than one thousand (1000) members, in which case a quorum shall be formed by not less than one-tenth of the total number of members of the Association.*

CHAIR

THAT an Engagement Vice-President position be created, and all accompanying changes are accepted. These include:

- Changing rule 27(iii): *The Officers of the Association are:*
 - (a) *President,*
 - (b) *Administrative Vice President,*
 - (c) *Education Vice President,*
 - (d) *Welfare Vice President,*
 - (e) *Engagement Vice President,*
 - (f) *Treasurer*
 - (g) *Maori Students' Officer*
- Repeal rules 27(iv)(e), 41(ii)(v): (reference to the Student Engagement Officer)
- Replace all references to the Student Engagement Officer to Engagement-Vice President:
 - **Second Schedule rule 13:**

*The Secretary shall post on the notice-board, on the first day of Semester Two lectures, a notice calling for nominations for the positions of the Officers of the Executive, that is to say, President, Administrative Vice President, Education Vice President, Welfare Vice President, **Engagement Vice-President**, and Treasurer, and for the positions of the Portfolio Members of the Executive, that is to say all remaining positions on the Executive and for the position of Editor of Craccum*
 - **Second Schedule rule 17.(i)** Any member may be nominated for more than one position provided that they shall be nominated for only one Officer position (that is to say, President, Administrative Vice President, Education Vice President, Welfare Vice President, **Engagement Vice-President** and Treasurer).
 - **Rule 23E:**
 - 23E: *Questions will be submitted to the Engagement Vice-President. The Engagement Vice-President must seek legal advice within five working days, where practicable, of the end of the submissions period. Once legal advice has been received, questions are determined by the Executive to be binding, non-binding or disqualified, in accordance with Rules 23F and 23G. A written explanation must be provided for the reason associated with each decision.*
 - **Rule 23K:**

23K: *Engagement Vice-President to conduct referenda*

If the Engagement Vice-President calls for a referendum to take place, the Engagement Vice-President becomes charged with conducting the referendum in an open, transparent, and integral manner in accordance with these Rules and any policy the Executive in its exclusive jurisdiction adopts governing the conduct of referenda, and the Engagement Vice-President:

 - a. *shall act as Returning Officer for Referenda (provided that the Executive may appoint some other member to be Returning Officer) and the provisions of these Rules relating to Returning Officers will, so far as is reasonable or possible, apply to the Engagement Vice-President when so acting*
 - **Rule 23M:**

(c) *regulate the conduct of campaigns by members in relation to referenda and provide for a complaints procedure to allow for alleged breaches of campaign regulations to be brought to the attention of the Engagement Vice-President in their capacity as Returning Officer and to allow them to:*
- Amend Rule 41 to:
 - (v) *The Engagement Vice President shall be responsible to the Executive for all matters concerned with engaging students with events and relevant activities of the Association.*
 - (vi) *The Treasurer shall supervise the financial affairs of the Association and the financial work of the Accountant and shall be Chairperson of the Finance Committee appointed by*

the Executive as provided in the Fourth Schedule hereto which shall be and shall be deemed to be part of these Rules.

(vii) The Maori Students' Officer shall be responsible for all matters that concern the Maori students of this University

- Change the Third Schedule paragraph 3:
(iii) The President, Administrative Vice President, Education Vice President, Welfare Vice President, Engagement Vice President, Treasurer, Maori Students' Officer or their nominees, shall be members of the committee virtute officio.

CHAIR

THAT the Political Engagement and Environmental Affairs portfolios are abolished, and merged into the Campaigns Officer, and required changes are made:

- Repeal rules 41(ii) and (viii), and replace with:
41(ii) The Campaigns Officer is responsible for running, and helping other Executive members to run, campaigns on campus and in the wider community. They will focus on environmental and political issues facing students.
- Amend Rule 27 to read:
27(iv):
 - a. *Culture and Communications Officer*,
 - b. **Campaigns Officer**,
 - c. *International Students Officer (who shall be either: (a) an international student, or (b) a student born outside New Zealand and who immediately prior to enrolling at a University in New Zealand was a resident of a country other than New Zealand).*
 - d. *Queer Rights Officer*
 - e. *Women's Rights Officer (who shall self-identify as a woman)*
 - f. *Pacific Island Students' Officer*,
 - g. *Satellite Campus Officer (who shall study at a satellite campus)*,
 - h. *President Elect (who shall be a non-voting member from the date of his/her election until he/she assumes office as President).*
- Amend Rule 43 to read:
 - (i) *The Culture and Communications Officer shall be responsible to the Executive for such matters that concern the Association that are connected with cultural and artistic activities and pursuits, and for the Executive for the due management and control of all matters relating to Association publications and broadcasting controlled by the Association and shall be Chairperson of the Craccum Administration Board and the Media Complaints Tribunal as provided respectively in the Seventh and Eighth Schedules hereto which shall be and shall be deemed to be part of these Rules.*
 - (iii) *The International Students Officer shall be responsible to the Executive for such matters that concern the Association that are connected with international students.*
 - (iiiiv) *The Queer Rights Officer shall be responsible to the Executive for all matters that concern the Association that are connected with queer rights.*
 - (iv) *The Campaigns Officer is responsible for running, and helping other Executive members to run, campaigns on campus and in the wider community. They will focus on environmental and political issues facing students. The Student Engagement Officer is responsible for the conducting of online referenda, identifying the issues and needs of the student body and ensuring these concerns are reflected in Executive decision-making, and holding regular events on campus designed to both promote the Association's activities and provide entertainment for students.*
 - (vi) *The Women's Rights Officer shall be responsible to the Executive for all matters that concern the Association that are connected with women's rights.*
 - (vii) *The Pacific Island Students' Officer shall be responsible for all matters that concern the Pacific Island students of this University.*

- (viii) *The Satellite Campus Officer shall be responsible to the Executive for all matters that concern students studying at Satellite Campuses*

CHAIR

THAT the Epsom Representative and Grafton Representative positions be repealed, and replaced with a Satellite Campus Rep, and required changes are made:

- *Repeal sections 27(i) and 27(G), and replace s27(iv) with:*
 - Culture and Communications Officer ,*
 - Campaigns Officer,*
 - International Students Officer (who shall be either: (a) an international student, or (b) a student born outside New Zealand and who immediately prior to enrolling at a University in New Zealand was a resident of a country other than New Zealand).*
 - Queer Rights Officer*
 - Women’s Rights Officer (who shall self-identify as a woman)*
 - Pacific Island Students’ Officer,*
 - Satellite Campus Officer (who shall be enrolled in a minimum of one paper on a satellite campus each semester),***
 - President Elect (who shall be a non-voting member from the date of his/her election until he/she assumes office as President).*
- Repeal Rules 43(x) and 43(ix) and replace with:
 - *(viii) The Satellite Campus Officer shall be responsible to the Executive for all matters that concern students studying at Satellite Campuses. The Epsom Representative shall be responsible to the Executive for all matters that concern students studying at Epsom and Tai Tokerau campuses.*
- Amend rule 1(iii) of the Twelfth Schedule to:
 - *The Chair of the GSE, who shall be the Auckland University Student’s Association (hereinafter “AUSA”) Satellite Campus Representative.*
- Repeal Rule 44(vi) and (vii)
- Amend Rule 44(i) to:

44. *(i) The members of the Executive other than the Māori Students’ Officer, and Pacific Island Students’ Officer, shall be elected annually by means of a general and secret ballot of the members conducted according to the Rules contained in the Second Schedule hereto, which shall be deemed to be part of these Rules.*

CHAIR

THAT a notice period be added to Executive resignations, and a notice period be added before lapsing is enforced, and required changes are made:

- *Rule 45(b) If such member gives the Secretary notice tendering their resignation, with at least seven days’ notice, and such notice is accepted by the Executive.*
- *Rule 45 (c) If such member fails to attend two consecutive Ordinary Meetings of the Executive, and has been given a warning by the President before failing to attend the second meeting, unless they have first obtained from the Executive leave of absence in respect of any such meetings or in respect of any period of time during which any of such meetings is held.*

CHAIR

That online voting be expressly permitted, and required changes are made:

- Amend Rule 6 in the Second Schedule (iii) to read:

○ *Voting shall be held at such place or places as may be decided upon by the Returning Officer or Secretary. This includes online voting through secure online platforms.*

● Amend Rule 7 to read:

(c) Ensure online voting platforms are secure, and comply with all other requirements in these Rules;

(d) Exclude from voting all persons whose names do not appear to him/her to be duly enrolled provided that the Returning Officer shall permit any person to vote who appears to him/her to be entitled to be so enrolled;

(e) Provide for the due secrecy and peaceful nature of the ballot in such manner as he/she shall deem fit;

(f) Direct and regulate the manner of voting and of recording votes;

(g) Arrange for and superintend the counting of votes and disallow votes not recorded in the specified manner or not sufficiently clear in his/her opinion;

(h) Retain and safely keep all votes and at the end of fourteen (14) days after the conclusion of polling such votes shall be burnt unless a recount is demanded as provided by Rule 9 of this Schedule;

(i) Generally to do all things necessary expedient or advisable in his/her opinion for the proper conduct of the election.

CHAIR

THAT the following changes to the Womens' Rights Officer position are made:

● Amend Rule 6(v) Second Schedule to read:

(v) Every member duly enrolled as herein provided shall be entitled to exercise one vote only.

● Amend Rule 27(vi)(e) to read:

Women's Rights Officer (who shall self-identify as a woman)

● Amend Rule 28(i) to read:

(i) The position of Maori Students' Officer and Pacific Island Students' Office may be held by an individual member of the Association, or a group of up to two members of the Association, such a group will be known as a collective.

● Repeal Rule 44(v):

(v) The Women's Rights Officer shall be elected annually by means of a general and secret ballot of the female members conducted according to the Rules contained in the Second Schedule hereto, which shall be and shall be deemed to be part of these Rules.

CHAIR

THAT the following miscellaneous changes are made:

● Amend Rule 23D to read:

○ *The Association must hold at least two referenda each year, and at least one per Semester. Members of the Association may submit questions over a two-week submission period.*

● Repeal the content of the Fifth Schedule

● Amend Rule 11 in the Second Schedule to read:

○ *The Executive shall give the candidates an opportunity to address Association members and answer questions shortly before any election. All election candidates shall be invited to participate.*

- Repeal Rule 5(v) of the Seventh Schedule, and replace with:

5) *Voting Members of the Board shall be:*

- (i) The AUSA Culture and Communications Officer;
- (ii) The AUSA President, or their permanent nominee (who shall be an Executive Member);
- (iii) The current Craccum Editor(s);
- (iv) A previous Editor of Craccum to be appointed by the AUSA Executive on the recommendation of the Board;
- (v) Two independent members with industry expertise to be appointed by the AUSA Executive on the recommendation of the Board; and
- (vi) The Craccum Technical Editor.

- Amend the Eleventh Schedule to replace references to ETTSA with ESSA, and amend Article 5(4) to:

○ *The AUSA Satellite Campus Representative will be obliged to communicate with, consider the interests of, and involve ESSA in all relevant AUSA matters. ESSA representatives have the right to attend and raise issues to the AUSA Executive.*

11. GENERAL BUSINESS

Changing the Pay Structure of the Officers

CHAIR

THAT as of 1 April 2018, AUSA change the weekly honoraria of its Executive members to \$18 before tax:

- President – the sum equivalent to 40 hours;
- Officers – the sum equivalent to 20 hours;
- Portfolio holders – the sum equivalent up to 10 hours.

12. MEETING CLOSED: